

**JOINT MEETING OF THE BOARD OF DIRECTORS OF  
CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES (CALMUTUALS)  
AND  
CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS  
RISK & INSURANCE MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**SPECIAL BOARD MEETING MINUTES  
FRIDAY, APRIL 22, 2016**

**Call to Order:** JPRIMA President Jim Byerrum called the meeting to order at 9:01 a.m. at Hilton Irvine, California Room, 18800 MacArthur Blvd., Irvine, CA 90045.

**Roll Call of Initial Authority Members**

**Present:** Jim Byerrum (CalMutuals Director and JPRIMA President and Executive Director, California Domestic Water Company), Dave Michalko (CalMutuals Secretary, JPRIMA Vice President, Valencia Heights Water Company), Ken Deck (CalMutuals Treasurer and JPRIMA Treasurer, Bellflower-Somerset Mutual Water Company), Ken Bradbury (CalMutuals Director and JPRIMA Secretary, Montebello Land and Water Company), Dave Armstrong (CalMutuals Director and JPRIMA Director, South Mesa Water Company), Doug Nunneley (CalMutuals Director and JPRIMA Director, Oildale Mutual Water Company and North of the River Municipal Water District), Ken Tcheng (CalMutuals Director and JPRIMA Director, Sunny Slope Water Company), Lisa Yamashita-Lopez (CalMutuals President and JPRIMA Director, Rubio Cañon Land and Water Association), Myra Evangelista (staff), Lynda Noriega (staff), Adán Ortega (staff), Nancy Steele (staff), Monica Valencia (staff), Jim Ciampa (Legal Counsel), Andy Turner (Assistant Legal Counsel) (Mr. Ciampa and Mr. Turner participated in the meeting by telephone from approximately 9:20 a.m. until approximately 10:30 a.m. and participated in person after that), Paul Fuller (Insurance Administrator), Mia Garza (Alteris staff), Lorena Contreras (Alteris staff).

**Pledge of Allegiance**

**Absent:** None.

**Public Comment:** None.

**Action Items:**

(1) Consideration and approval of CalMutuals logo: After consideration of four possible logos, CalMutuals Director Byerrum requested a variation of one logo be brought back to the CalMutuals board for consideration.

- (2) Approval of 2016 monthly meetings schedule for CalMutuals: On a motion made by CalMutuals Secretary Michalko and seconded by CalMutuals Treasurer Deck, the CalMutuals board unanimously approved 2016 monthly meetings to be held on the 3rd Tuesday of each month at 1 p.m.
- (3) Approval of 2016 monthly meetings schedule for CalMutuals JPRIMA: On a motion made by JPRIMA President Byerrum and seconded by JPRIMA Vice President Michalko, the JPRIMA Board unanimously approved the JPRIMA Board's 2016 monthly meetings to be held on the 3rd Tuesday of each month immediately following the CalMutuals monthly meeting.
- (4) CalMutuals Demand Sheet: Staff member Evangelista provided an overview of the CalMutuals Demand Sheet which totals \$22,320.84. On a motion made by CalMutuals Director Tcheng and seconded by CalMutuals Secretary Michalko, the CalMutuals board unanimously approved the Demand Sheet.
- (5) CalMutuals JPRIMA Demand Sheet: Staff member Evangelista provided an overview of the CalMutuals JPRIMA Demand Sheet which totals \$6,062.87. On a motion made by JPRIMA Director Yamashita-Lopez and seconded by JPRIMA Vice President Michalko, the JPRIMA board unanimously approved the Demand Sheet.
- (6) CalMutuals/CalMutuals JPRIMA Financials: On motions made by CalMutuals Treasurer and JPRIMA Treasurer Deck and seconded by CalMutuals Director and JPRIMA Secretary Bradbury, a \$20,000 loan from CalMutuals to CalMutuals JPRIMA was unanimously approved by both boards.
- (7) CalMutuals JPRIMA Affiliation Benefits: CalMutuals and CalMutuals JPRIMA board members agreed that CalMutuals Affiliation Benefits required further discussion during a future meeting, and thus continued this item.
- (8) CalMutuals/CalMutuals JPRIMA Strategic Planning Workshops: Grant Officer Steele facilitated Strategic Planning Workshops for CalMutuals and CalMutuals JPRIMA that involved discussion of strategic directions, mission and vision statements, and priorities for each entity.
- (9) Consideration and approval of Vision Statement for CalMutuals: On a motion made by CalMutuals Treasurer Deck and seconded by CalMutuals Secretary Michalko, the following Vision Statement for CalMutuals was unanimously approved: *Mutual water companies working together for mutual benefit, acting with one voice.*
- (10) Consideration and approval of Mission Statement for CalMutuals: On a motion made by CalMutuals Director Tcheng and seconded by CalMutuals Secretary Michalko, the following CalMutuals Mission Statement was unanimously approved: *California Association of Mutual Water Companies supports, educates and represents mutual water companies in the legislative process, development of policies, and allocation of resources.*

(11) Consideration and approval of Vision Statement for CalMutuals JPRIMA: On a motion made by JPRIMA Vice President Michalko and seconded by JPRIMA Secretary Bradbury, the following JPRIMA Vision Statement was unanimously approved: *Quality insurance and risk management tools that build a bedrock of support for members.*

(12) Consideration and approval of Mission Statement for CalMutuals JPRIMA: On a motion made by JPRIMA Director Nunneley and seconded by JPRIMA Secretary Bradbury, the following JPRIMA Mission Statement was unanimously approved: *California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority enhances the technical, managerial and financial capabilities of its members.*

**Adjournment:** JPRIMA President Byerrum adjourned the meeting at 3:03 p.m.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

\_\_\_\_\_  
Dave Michalko, CalMutuals Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kenneth Bradbury, CalMutuals JPRIMA Secretary

\_\_\_\_\_  
Date