

**CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS
RISK & INSURANCE MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**BOARD MEETING MINUTES
TUESDAY, MAY 17, 2016**

Call to Order: JPRIMA President Jim Byerrum called the meeting to order at 2:30 p.m.

Roll Call of Initial Authority Members

Present: Jim Byerrum (President, California Domestic Water Company), Dave Michalko (Vice President, Valencia Heights Water Company - joined the call at 2:45 p.m.), Ken Deck (Treasurer, Bellflower-Somerset Mutual Water Company), Ken Bradbury (Secretary, Montebello Land and Water Company), Dave Armstrong (Director, South Mesa Water Company), Doug Nunneley (Director, Oildale Mutual Water Company and North of the River Municipal Water District), Lisa Yamashita-Lopez (Director, Rubio Cañon Land and Water Association), Myra Evangelista (Staff), Lynda Noriega (Staff), Adán Ortega (Staff), Nancy Steele (Managing Director), Jim Ciampa (Legal Counsel), Paul Fuller (Insurance Administrator), Mia Garza (Alteris Staff), Tristan Tardy (Staff).

Absent: Ken Tchong (Director, Sunny Slope Water Company).

Public Comment: None.

Action Items:

- (1) Approval of April 22, 2016 special board meeting minutes: On a motion made by Director Deck, seconded by Director Bradbury, the April 22, 2016 board meeting minutes were unanimously approved, as submitted.
- (2) Demand Sheet: Staff member Evangelista provided an overview of the Demand Sheet which totals \$5,747.98. On a motion made by Director Deck, seconded by Director Bradbury, the Demand Sheet for payments totaling \$5,747.98 was unanimously approved.
- (3) President's Report: President Byerrum stated that the California Domestic Water Company Board of Directors had authorized making a \$25,000 loan to CalMutuals to be utilized if needed, on collaborative items involving JPRIMA. To the extent JPRIMA would become obligated on any such loan, JPRIMA's Board would need to take formal action to approve such a loan.
- (4) Financials: Staff member Evangelista reviewed JPRIMA's financial statements. She also reported that as of April 22, 2016, JPRIMA has been advanced \$40,000 from CalMutuals, and, as mentioned above, an additional loan of \$25,000, at 4% interest, is available from California Domestic Water Company if needed. President Byerrum noted that the financial report was received and filed.

(7) Insurance Administrator's Report: Insurance Administrator Fuller provided an overview of outreach efforts to mutual water companies who have expressed interest in purchasing insurance through JPRIMA.

(8) Strategic Plan Report: Staff member Steele provided an update on the strategic plan report. The Board of Directors agreed to schedule a strategic planning meeting on June 3, 2016 as a further joint strategic planning meeting with CalMutuals.

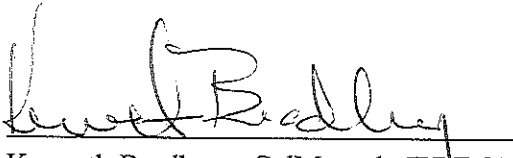
(9) Discussion of Development of Governing Policies and Possible Direction to Legal Counsel to Prepare Necessary Policies: General counsel Ciampa reviewed the various potential policies that the Board of Directors may have to establish in the near future as a public agency. Details on policies tabled until next board meeting pending a written report from Mr. Ciampa.

(10) Grants: JPRIMA Managing Director Steele provided an update on the State Water Resources Control Board's technical assistance grant process. On a motion made by Director Nunneley, seconded by Director Michalko, Ms. Steele received authorization to work with CalMutuals staff to distribute information on an RFP for technical assistance partners, for use on the technical assistance grant proposal and to submit a concept proposal to the State Water Resources Control Board.

Adjournment: President Byerrum adjourned the meeting at 3:19 p.m.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.


Kenneth Bradbury, CalMutuals JPRIMA Secretary

5/26/16
Date