

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA
ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK &
INSURANCE MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**BOARD MEETING MINUTES
TUESDAY, JUNE 21, 2016**

Call to Order: Vice President Dave Michalko called the meeting to order at 1:02 P.M.

Roll Call of Authority Members:

Present: Jim Byerrum (CalMutuals JPRIMA President, California Domestic Water Company), Dave Michalko (CalMutuals JPRIMA Vice President, Valencia Heights Water Company), Ken Bradbury (CalMutuals JPRIMA Secretary, Montebello Land and Water Company, joined at 1:38 P.M.), Ken Deck (CalMutuals JPRIMA Treasurer, Bellflower-Somerset Mutual Water Company), Dave Armstrong (CalMutuals JPRIMA Director, South Mesa Water Company), Doug Nunneley (CalMutuals JPRIMA Director, Oildale Mutual Water Company, joined at 1:07 P.M.), Ken Tchong (CalMutuals JPRIMA Director, Sunny Slope Water Company), Lisa Yamashita-Lopez (CalMutuals JPRIMA Director, Rubio Cañon Land and Water Association, joined at 1:05 P.M.), Lynda Noriega (California Domestic Water Company), Jim Ciampa (Legal Counsel), Nancy Steele (CalMutuals JPRIMA Managing Director), Paul Fuller (CalMutuals JPRIMA Insurance Administrator), Myra Evangelista (Staff), Denise Peralta Gailey (Staff), Mia Garza (Staff), Adán Ortega (Staff), Tristan Tardy (Staff).

Absent: None

Action & Agenda Items:

- 3. Approval of the Minutes:** On a motion made by Treasurer Deck, and seconded by Director Armstrong, the minutes of the June 3, 2016, joint JPRIMA-CalMutuals Board meeting were unanimously approved, as submitted.
- 4. Consideration and Approval of Demand Sheet:** Staff member Evangelista provided an overview of the demand sheet. On a motion made by President Byerrum, and seconded by Treasurer Deck, the demand sheet was unanimously approved.
- 5. Public Comment:** No comments were made.
- 6. President's Report:** President Byerrum stated that he is currently working on a draft budget, and will further develop its components prior to presenting the details to the Board.
- 7. Financial Report:** Staff member Evangelista disseminated and reviewed the financial report. She added that the report did not include legal fees.

8. Insurance Administrator's Report: Insurance Administrator Fuller provided an overview of enrollment efforts. Staff member Garza provided a quantitative overview of the new insurance enrollments and of current memberships.

9. Communications Report: Staff member Ortega stated that meetings are being organized for mid-July with CalMutuals members that can potentially anchor enrollment and membership efforts in different regions. Staff member Gailey, discussed the preparation of a forum for potential members, likely to take place in September.

10. Consideration and possible approval of amendments to JPRIMA Conflict of Interest Code: On a motion made by Director Yamashita-Lopez, and seconded by Secretary Bradbury, the amendments to JPRIMA Conflict of Interest Code were unanimously approved.

11. Consideration and possible approval agreement with CalMutuals regarding revenues payable to CalMutuals: On a motion made by Director Yamashita-Lopez, and seconded by Director Armstrong, the CalMutuals revenue agreement was unanimously approved.

12. Ratification of Addendum No. 1 to Workers Compensation Quota Share Reinsurance Contract with Zenith Insurance Company: On a motion made by Treasurer Deck, and seconded by Secretary Bradbury, the addendum was unanimously approved.

13. Consideration and possible approval of Amendment No. 1 to Insurance Administrator Agreement with Alteris Insurance Services, Inc.: On a motion made by President Byerrum, and seconded by Secretary Bradbury, amendment No. 1 to the Insurance Administrator Agreement was unanimously approved.

14. Consideration and possible approval of Strategic Goals and Objectives: Following the Board's recommendations from the June 3, 2016 Special Board meeting, Managing Director Steele presented a simplified and more concise strategic plan. On a motion made by President Byerrum, and seconded by Director Yamashita-Lopez, the strategic goals and objectives were unanimously approved.

15. Consideration and possible approval of Strategic Actions and associated budget for July through December 2016: On a motion made by Treasurer Deck, and seconded by Vice President Michalko, the strategic actions and the associated budget were unanimously approved.

16. Adjournment: Vice President Michalko adjourned the meeting at 1:49 P.M.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Kenneth Bradbury, CalMutuals JPRIMA Secretary

Date

Affirmed by:

Jim Byerrum, CalMutuals JPRIMA President

Date