

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**Montebello Land & Water Company
344 E. Madison Ave., Montebello, CA 90640
& By teleconference - (712) 775-7031**

**BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 6, 2017**

Call to Order: President Jim Byerrum called the meeting to order at 9:33 a.m.

Roll Call of Authority Members:

Present:

Jim Byerrum (CalMutuals JPRIMA President and Executive Director, California Domestic Water Company), Dave Michalko (CalMutuals JPRIMA Vice President, Valencia Heights Water Company), Ken Bradbury (CalMutuals JPRIMA Secretary, Montebello Land and Water Company), Dave Armstrong (CalMutuals JPRIMA Director, South Mesa Water Company), Ken Tcheng (CalMutuals JPRIMA Director, Sunny Slope Water Company), Doug Nunneley (CalMutuals JPRIMA Director, North of the River Municipal Water District), Lisa Yamashita-Lopez (CalMutuals JPRIMA Director, Rubio Cañon Land and Water Association), Jim Ciampa (Legal Counsel), Paul Fuller (Insurance Administrator – by teleconference), Christine Graves (Insurance Administrator’s Staff – by teleconference), Mia Garza (Insurance Administrator’s Staff – by teleconference), Myra Evangelista (Assistant Secretary and Assistant Treasurer), Adán Ortega (Staff), Denise Peralta Gailey (Staff), Lynda Noriega (California Domestic Water Company), Rick Cook (Bellflower Somerset Mutual Water Company), Armando De La Paz (Rubio Cañon Land and Water Association), Owen Sharp (San Andreas Mutual Water Company – by teleconference).

Absent: None.

Action & Agenda Items:

Approval of the Minutes of the JPRIMA Board Meeting on August 15, 2017: On a motion made by Director Tcheng, seconded by Secretary Bradbury, the minutes of the August 15, 2017 JPRIMA board meeting were unanimously approved, as submitted.

Insurance Administrator’s Report: Insurance Administrator Paul Fuller reported that he, along with President and Executive Director Byerrum and Staff Member Ortega, attended a meeting with Zenith Insurance Company executives and discussed the successful growth of JPRIMA. Insurance Administrator Staff Member Garza provided an overview of enrollment efforts, adding that the current member count is 200.

Authorize Assistant Treasurer to Pay Demands Received from August 2017: President Byerrum reported that due to the timing of the board meeting, the monthly demands have not yet been received and the financial statements have not been prepared. On a motion made by President Byerrum, seconded by Vice President Michalko, the Board unanimously approved granting authorization to Assistant Treasurer Evangelista to pay demands received from August 2017.

Consideration and Possible Approval of December 31, 2016 Audited Financial Statements: Assistant Treasurer Evangelista provided an overview of the December 31, 2016 audit financial statements. On a motion made by Director Tchong, seconded by Director Yamashita Lopez, the December 31, 2016 audited financial statements were unanimously approved.

Consideration and Possible Approval of the Addition of a Regulatory Affairs Committee: Staff Member Ortega reported that some non-members have expressed a desire to engage with CalMutuals on regulatory matters; however, deciding what the most appropriate avenue is on engaging non-members while also ensuring that efforts are financially supported should be discussed amongst the board of directors. After deliberation among the board of directors, Staff Member Ortega and Legal Counsel Ciampa were directed to develop potential alternatives for such a committee that would meet the concerns the board expressed.

Public Comment: No comments were made.

President's Report: President Byerrum reported that he, Insurance Administrator Fuller, Staff Member Ortega, and Susan Allen attended a meeting with Zenith Insurance Company executives to discuss the addition of continuing education credits/contact hours to the programs offered through the Zenith Online Solutions Center. He added that the meeting topic also included the possible use of the Zenith Insurance Company training facilities for the 2018 annual meeting. The board of directors also discussed new prospective public agency members for JPRIMA.

Communications Report: No comments.

Adjournment: President Byerrum adjourned the meeting at 10:32 a.m.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Ken Bradbury, CalMutuals JPRIMA Secretary

Date

Affirmed by:

Jim Byerrum, CalMutuals JPRIMA President & Executive Director

Date