

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**In Person - Montebello Land and Water Company
344 E Madison Ave, Montebello, CA 90640**

By Teleconference - (515) 604-9371, Access Code: 462860

**BOARD MEETING MINUTES
TUESDAY, OCTOBER 16, 2018**

CALL TO ORDER: President Byerrum called the meeting to order at 12:00 p.m.

ROLL CALL OF AUTHORITY MEMBERS:

PRESENT:

BOARD

OFFICERS: Jim Byerrum (President and Executive Director, California Domestic Water Company)
Dave Michalko (Vice President, Valencia Heights Water Company)
Ken Bradbury (Secretary, Montebello Land and Water Company)

BOARD

DIRECTORS: Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)
Dave Armstrong (South Mesa Water Company)
Doug Nunneley (North of the River Municipal Water District)
Ken Tcheng (Sunny Slope Water Company)

INSURANCE

ADMINISTRATOR: Paul Fuller
Mia Garza

STAFF:

Jim Ciampa (Legal Counsel)
Adan Ortega
Denise Peralta Gailey
Susan Allen
Myra Malner (Assistant Secretary and Assistant Treasurer)

PARTICIPANTS: Lynda Noriega (California Domestic Water Company)
Steve Lenton (Bellflower-Somerset Mutual Water Company)

David Herrera (Bellflower-Somerset Mutual Water Company)

ABSENT: Palmer McCoy (Treasurer, Henry Miller Reclamation District #2131)
Jacqui Noel (El Dorado Irrigation District)

PUBLIC COMMENT: None.

APPROVAL OF THE MINUTES OF THE JPRIMA BOARD MEETING ON SEPTEMBER 18, 2018: On a motion made by Director Armstrong, seconded by Secretary Bradbury, the minutes of the September 18, 2018 JPRIMA Board meeting were unanimously approved, as submitted.

CONSIDERATION AND APPROVAL OF THE DEMAND SHEET: On a motion made by Director Armstrong, seconded by Vice President Michalko, the demand sheet was unanimously approved.

CONSIDERATION AND POSSIBLE APPROVAL OF OPENONLINE MEMBER BACKGROUND CHECK SERVICES PROPOSAL: On a motion made by Vice President Michalko, the OpenOnline Member Background Check Services Proposal was unanimously approved.

PRESIDENT'S REPORT: No comments.

FINANCIAL REPORT: Assistant Treasurer Malner provided an overview of the budget and cash flow report. On a motion made by Secretary Bradbury, seconded by Vice President Michalko, the financial report was unanimously received and filed.

INSURANCE ADMINISTRATOR'S REPORT: Insurance Administrator Fuller provided an overview of current enrollment efforts. Insurance Administrator Staff Member Garza added that the current member count is 236.

LEGAL COUNSEL REPORT: General Counsel Ciampa reported that based on staff feedback, he reviewed the Agency's bylaws to determine whether proxy forms can be used in connection with the Agency's director elections at the Annual Meeting. He added that because the Agency is a public agency, proxies are not permissible, but written ballots may be used, as provided in Section 2.1 of the Bylaws, including to establish a quorum. He also mentioned that he will be preparing a draft amendment to the Bylaws to address the composition of the Board of Directors.

TRAINING/EDUCATION REPORT: Staff member Allen provided an update on enrollment in the Authority's training and education programs.

COMMUNICATIONS REPORT: Staff member Ortega reported that he will be participating in a panel discussion on the Human Right to Water at the American Water Works Association (AWWA) conference taking place at the end of October. He also reported that AWWA has

offered the Agency an opportunity to be featured on their website for a cost. Following discussion, the Board agreed to discuss further and possibly consider the AWWA website feature at a later time.

CONSIDERATION AND APPROVAL OF STATEMENT OF MISSION: Following discussion by the Board, the Agency's Statement of Mission was adopted as: CalMutuals JPRIMA was created by its public agency and mutual water company founders to provide first-in-class insurance, technical support and resources for California water systems.

DIRECTOR COMMENTS: None.

ADJOURNMENT: President Byerrum adjourned the meeting at 12:55 p.m.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Ken Bradbury, CalMutuals JPRIMA Secretary

Date

Affirmed by:

Jim Byerrum, CalMutuals JPRIMA President

Date