

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**Sunny Slope Water Company
1040 El Campo Dr., Pasadena, CA 91107
& Via Teleconference**

**BOARD MEETING MINUTES
TUESDAY, NOVEMBER 22, 2016**

Call to Order: President Jim Byerrum called the meeting to order at 10:07 a.m.

Roll Call of Authority Members:

Present: Jim Byerrum (CalMutuals JPRIMA President & Executive Director, California Domestic Water Company), Dave Michalko (CalMutuals JPRIMA Vice President, Valencia Heights Water Company), Ken Bradbury (CalMutuals JPRIMA Secretary, Montebello Land and Water Company), Dave Armstrong (CalMutuals JPRIMA Director, South Mesa Water Company, joined the meeting at 10:23 a.m by telephone.), Doug Nunneley (CalMutuals JPRIMA Director, North of the River Municipal Water District), Ken Tcheng (CalMutuals JPRIMA Director, Sunny Slope Water Company), Lisa Yamashita-Lopez (CalMutuals JPRIMA Director, Rubio Cañon Land and Water Association), Jim Ciampa (Legal Counsel), Paul Fuller (Insurance Administrator, by telephone), Adán Ortega (Staff), Denise Peralta Gailey (Staff) and Lynda Noriega (California Domestic Water Company).

Absent: Ken Deck (CalMutuals JPRIMA Treasurer, Bellflower-Somerset Mutual Water Company), Mia Garza (Insurance Administrator Staff), Myra Evangelista (Assistant Secretary).

Action & Agenda Items:

Approval of the Minutes: On a motion made by Director Tcheng, seconded by Secretary Bradbury, the minutes of the September 20, 2016, JPRIMA Board meeting were unanimously approved as submitted.

Consideration and Approval of Demand Sheet: Staff Member Peralta Gailey provided an overview of the demand sheet. On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the demand sheet was unanimously approved.

Public Comment: No comments were made.

President's Report: President Byerrum reported that Insurance Administrator Paul Fuller has distributed a letter for outreach to small mutual water companies. He added that a copy of the letter has been circulated to the Board of Directors, and staff, for their review and information.

Financial and Budget Report: Staff Member Peralta Gailey disseminated and reviewed the budget report with the Board. She added there is currently a net loss of \$18,903.83. On a motion

made by Vice President Michalko, seconded by Director Tcheng, the budget report was unanimously received, accepted and filed.

Insurance Administrator's Report: Insurance Administrator, Paul Fuller, provided an overview of enrollment efforts in the Authority's various coverage programs and in various counties. He stated there are several large public districts that are seriously considering joining the Authority.

Communications Report: Staff Member Ortega reported that staff has been assisting mutual water companies with Proposition 1 technical assistance applications.

Adjournment: President Byerrum adjourned the meeting at 10:51 a.m.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Kenneth Bradbury, CalMutuals JPRIMA Secretary

Date

Affirmed by:

Jim Byerrum, CalMutuals JPRIMA President

Date