

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

By Teleconference - (712) 775-7031, Access Code: 540575707

**BOARD MEETING MINUTES
TUESDAY, NOVEMBER 21, 2017**

CALL TO ORDER: President Jim Byerrum called the meeting to order at 1:02 p.m.

ROLL CALL OF AUTHORITY MEMBERS:

PRESENT:

BOARD

OFFICERS: Jim Byerrum (President and Executive Director,
California Domestic Water Company)
Dave Michalko (Vice President, Valencia Heights Water Company)
Ken Bradbury (Secretary, Montebello Land and Water Company)

BOARD

DIRECTORS: Dave Armstrong (South Mesa Water Company)
Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)
Doug Nunneley (North of the River Municipal Water District)
Palmer McCoy (Henry Miller Reclamation District)

INSURANCE

ADMINISTRATOR: Mia Garza
Paul Fuller
Christine Graves

STAFF: Jim Ciampa (Legal Counsel)
Adan Ortega
Denise Peralta Gailey

PARTICIPANTS: Lynda Noriega (California Domestic Water Company)

ABSENT: Ken Tchong (Sunny Slope Water Company)
Myra Evangelista (Assistant Secretary and Assistant Treasurer)

**APPROVAL OF THE MINUTES OF THE JPRIMA BOARD MEETING ON OCTOBER
17, 2017:** On a motion made by Secretary Bradbury, seconded by Director Armstrong, the minutes of the October 17, 2017 JPRIMA board meeting were unanimously approved, as submitted.

CONSIDERATION AND APPROVAL OF DEMAND SHEET: On a motion made by Director Yamashita-Lopez, seconded by Secretary Bradbury, the demand sheet was unanimously approved, as submitted.

CONSIDERATION AND POSSIBLE APPROVAL OF DATE FOR ANNUAL

MEMBERS' MEETING: General Counsel Jim Ciampa provided an overview of the annual meeting requirements, as outlined in the bylaws. On a motion made by President Byerrum, seconded by Vice President Michalko, the annual members' meeting was scheduled for March 16, 2018 to be held at the Zenith Insurance Company headquarters in Woodland Hills. Additional information, including information regarding the nomination process, will be disseminated to members by December 10, 2017 as required by the bylaws.

CONSIDERATION AND APPROVAL OF DATES FOR COMMENCEMENT OF BALLOTING PERIOD RELATED TO NOMINATION DEADLINE: No additional comments.

PUBLIC COMMENT: None.

INSURANCE ADMINISTRATOR'S REPORT: Insurance Administrator Paul Fuller reported that he, President and Executive Director Byerrum and Staff Member Ortega, will be meeting on November 30, 2017 to discuss 2018 projected sales. Insurance Administrator Staff Member Garza provided an overview of enrollment efforts, adding that the current member count is 210.

PRESIDENT'S REPORT: President Byerrum reported that effective December 31, 2017, he will be stepping down as president of California Domestic Water Company and Lynda Noriega will be assuming the role as president beginning January 1, 2018. President Byerrum asked General Counsel Ciampa to review the Authority's bylaws to determine if any amendments are necessary in advance of the 2018 annual meeting.

FINANCIAL REPORT: President Byerrum provided an overview of the budget report. On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the financial report was unanimously received and filed.

COMMUNICATIONS REPORT: Staff Member Ortega reported that he, along with President Byerrum, Director Armstrong, and Lynda Noriega, attended a workshop hosted by the State Water Resources Control Board and California Public Utilities Commission regarding mandatory consolidation and SB 623 (Monning). Staff Member Ortega added that he discussed JPRIMA's mission of providing technical assistance to small systems during the public comment period of the meeting.

ADJOURNMENT: President Byerrum adjourned the meeting at 1:33 p.m.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Ken Bradbury, CalMutuals JPRIMA Secretary

Date

Affirmed by:

Jim Byerrum, CalMutuals JPRIMA President & Executive Director

Date