



CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK  
AND INSURANCE MANAGEMENT AUTHORITY - MINUTES  
BOARD MEETING TUESDAY NOVEMBER 16, 2021 - 1:30 PM

Zoom Meeting

<https://zoom.us/j/91380803663?pwd=T2QzTXYzZm1SU0xkbHErNlZGS28xQT09>  
Meeting ID: 913 8080 3663 Passcode: 487539

1. Call to Order. President Byerrum called the meeting to order at 1:30 PM.
2. Roll Call  
Present:  

<i>Board Directors</i>	<i>Staff</i>
Jim Byerrum (President, California Domestic Water Company)	Jim Ciampa (General Counsel)
Dave Armstrong (South Mesa Water Company)	Myra Malner (Assistant Secretary and Treasurer)
Ken Bradbury (Secretary, Montebello Land and Water Company)	Adán Ortega (Communications Director)
Doug Nunneley (Oildale Mutual Water Company)	Susan Allen (Managing Director)
Ken Tcheng (Sunny Slope Water Company)	Logan Largent (Legislative Director)
Marina West (Bighorn-Desert View Water Agency)	Tim Worley (CWSA Managing Director)
Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)	Madeline Chen (Ortega Strategies Group)
	Jesus Silva (CWSA Local Empowerment Initiative)
	Paul Fuller (Insurance Administrator)
	George Pappas (Insurance Administrator)
	Chase Gilmore (Insurance Administrator)

  
*Members*  
Steve Lenton (Bellflower Somerset Mutual Water Company)

Absent:

David Michalko (Valencia Heights Mutual Water Company)  
Dave Pedersen (Las Virgenes Municipal Water District)

3. Public comment. No public comment.
4. Approval of the Minutes of the CalMutuals JPRIMA Board Meeting on September 21, 2021. On a motion by Director Tcheng, seconded by Director Bradbury, the minutes of the September 21, 2021 Board of Directors meeting were unanimously approved.
5. Consideration and Possible Adoption of Resolution No. 11-2021-01 to Authorize Remote Teleconference Meetings of the JPRIMA Board of Directors and Make Related Findings

and Determinations. General Counsel Ciampa reminded the Board that CalMutuals JPRIMA is a public agency subject to the Brown Act, including the requirements for remote or teleconference meetings. Governor Newsom's Executive Order initially allowed remote teleconference meetings to occur without compliance with the Brown Act's teleconference meeting requirements through September 30, 2021. The Legislature enacted AB 361, which took effective, after a further Executive Order, on October 1, 2021. Under AB 361, in order to hold board meetings by teleconference without complying with the Brown Act's teleconference meeting requirements, public agencies need to make findings and determination of the need for public health and safety reasons to hold remote meetings.. Such a resolution must then be adopted every 30 days. Thus, the CalMutuals JPRIMA Board will need to consider a similar resolution each month as long as COVID orders remain in place. On a motion by Secretary Bradbury, seconded by Director Armstrong, the resolution, as presented, was unanimously approved.

6. President's Report. President Byerrum advised the Board of his decision to resign from his current roles as Chief Executive Officer and President as of January 31, 2022 and noted that he is interested in continuing to support CalMutuals JPRIMA as a member of the Board of Directors member or in another capacity that may be helpful to the Authority. The Board, Insurance Administrator and Staff expressed tremendous thanks and appreciation for the leadership and commitment that President Byerrum has made in launching CalMutuals JPRIMA and ensuring its success.
7. Consideration and Approval of Demand Sheet. Treasurer Malner reviewed the Demand Sheet included in the Board meeting packet and noted that the Demands are greater than usual given that there was no Board of Directors meeting in October. On a motion by Director Armstrong, seconded by Secretary Bradbury, the Demand Sheet was unanimously approved.
8. Financial Report. Treasurer Malner shared an overview of the Budget and Cash flow for 10 months of operations of JPRIMA and the Investment and Cash Report, both included in the Board meeting packet. On a motion by Director Armstrong, seconded by Director Tcheng, the Financial Report was received and filed as submitted.
9. Insurance Administrator's Report
  - a. *Presentation of Insurance Administrator of the Year Award.* President Byerrum and Insurance Administrator Fuller presented CalMutuals JPRIMA's first Insurance Administrator of the Year Award to Mayra Hernandez of Walter Mortensen Insurance / INSURICA. Mayra's recognition acknowledges her extraordinary advocacy for CalMutuals JPRIMA and her dedication and commitment to the small disadvantaged systems in the Central Valley that she serves.
  - b. *Cybersecurity Insurance Update.* Insurance Administrator Fuller reported that he is working with Lloyds of London to finalized marketing material he and Managing Director Allen developed to promote our Cybersecurity Insurance product. Lloyds of London has additionally shared two videos on Cybersecurity for co-branding and upload to the video library on the CalMutuals JPRIMA website.

- c. *Note of Appreciation for the work of President Byerrum.* Insurance Administrator Fuller shared his appreciation of President Byerrum's vision in creating JPRIMA and noted that the Authority would not be the same without him. He noted that President Byerrum has had a special ability for developing a team of professionals with talent and commitment to support him. Insurance Administrator Fuller shared his commitment to continuing to grow the Authority without losing sight of its core mission.
  - d. *November Insurance Report.* Insurance Administrator Pappas reviewed the Insurance Report included in the Board meeting packet. He highlighted CalMutuals JPRIMA's newest members/insureds which include Workers' Compensation coverage for Turner Island Water District and Property and Casualty coverage for Lake Morena's Oak Shores Mutual Water Company.
10. General Counsel's Report. General Counsel Ciampa echoed the sentiments of others regarding the extraordinary contributions of President Byerrum to the Authority. He shared that it has been a pleasure working with President Byerrum in launching CalMutuals JPRIMA.

General Counsel Ciampa further echoed comments regarding the success of the Annual Meeting and noted that it was very well done, and he was proud to be a part of it.

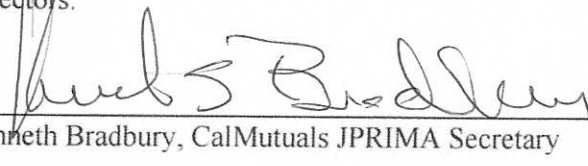
11. Resources/Education Report. Managing Director Allen shared her deep respect and appreciation for President Byerrum and his work with CalMutuals JPRIMA as a coda to comments of colleagues. She reviewed the Resources and Education Report included in the Board meeting packet. She further highlighted the following updates beyond the report:
- a. *CalMutuals JPRIMA-RCAC Financial Management with QuickBooks Workshop.* CalMutuals JPRIMA collaborated with RCAC to offer a two-part workshop in early November focused on financial management basics and using QuickBooks as a financial management tool. The workshop was attended by 10 mutual water companies. As previously approved by the Board, CalMutuals JPRIMA will provide a one-year subscription to Quick Books to all attendees.
  - b. *Distribution of Practitioner's Handbook of Risk Management for Water & Wastewater Systems.* The OSG team mailed copies of a newly released book authored by Paul Fuller and risk management expert, Gordon Graham, to Insurance Brokers and Members/Insureds earlier in the month.
  - c. *IE Works Update.* Managing Director Allen advised the Board that IE Works has asked that CalMutuals JPRIMA identify a Board or staff member to serve as a member of the IE Works Board of Directors. President Byerrum recommended that Managing Director Allen represent the Authority and the Board supported the recommendation. Managing Director Allen reported that to date only one member/insured, Myoma Dunes Mutual Water Company, has joined IE Works and requested an Intern. IE Works is in the process of finalizing their membership dues and will bill CalMutuals JPRIMA for 2021 and 2022 dues in the new year.

12. Communications Report. Communications Director Ortega reported on plans to attend the dedication of treatment plan in Maywood, which he noted is part of the legacy of our esteemed President, Jim Byerrum. He noted that it is a testament to our success that some of the founding members of CalMutuals and CalMutuals JPRIMA will be there with the Speaker of the Assembly.
13. Director Comments. No Director's comments.
14. Adjournment. President Byerrum adjourned the meeting at 2:05 PM.

Agenda Posted: November 11, 2021

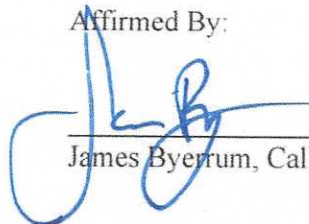
SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

  
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Kenneth Bradbury, CalMutuals JPRIMA Secretary

2-15-2022  
Date

Affirmed By:

  
\_\_\_\_\_  
James Byerrum, CalMutuals JPRIMA President

2-10-2022  
Date