

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF  
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE  
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**By Teleconference - (515) 604-9371, Access Code: 462860**

**BOARD MEETING MINUTES  
TUESDAY, MARCH 20, 2018**

**CALL TO ORDER:** President Jim Byerrum called the meeting to order at 1:31 p.m.

**ROLL CALL OF AUTHORITY MEMBERS:**

**PRESENT:**

**BOARD**

**OFFICERS:** Jim Byerrum (President and Executive Director,  
California Domestic Water Company)  
Dave Michalko (Vice President, Valencia Heights Water Company)  
Ken Bradbury (Secretary, Montebello Land and Water Company)

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**BOARD**

**DIRECTORS:** Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)  
Doug Nunneley (North of the River Municipal Water District)  
Palmer McCoy (Henry Miller Reclamation District #2131)  
Jacqui Noel (El Dorado Irrigation District)

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**INSURANCE**

**ADMINISTRATOR:** Mia Garza  
Christine Graves

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**STAFF:** Jim Ciampa (Legal Counsel)  
Adan Ortega  
Denise Peralta Gailey  
Susan Allen  
Myra Evangelista (Assistant Secretary and Assistant Treasurer)

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**PARTICIPANTS:** Lynda Noriega (California Domestic Water Company)  
Vadim Livshits (San Diego County Water Authority)  
Dina Hidalgo (Central Basin Municipal Water District – joined the  
meeting at 1:33 p.m.)

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**ABSENT:** Dave Armstrong (South Mesa Water Company)  
Ken Tcheng (Sunny Slope Water Company)

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**PUBLIC COMMENT:** None.

**APPROVAL OF THE MINUTES OF THE JPRIMA BOARD MEETING ON  
FEBRUARY 27, 2018:** On a motion made by Secretary Bradbury, seconded by Director

Nunneley, the minutes of the February 27, 2018 JPRIMA board meeting were unanimously approved, as submitted.

**CONSIDERATION AND APPROVAL OF THE DEMAND SHEET:** Prior to discussion and review of the demand sheet, Assistant Treasurer Evangelista requested that the Allied Public Risk General Liability Insurance Proposal in the amount of \$1,137.00 be pulled from approval. Ms. Evangelista asked that the item be considered in accordance with the agenda. On a motion made by Director Nunneley, seconded by Secretary Bradbury, the demand sheet was unanimously approved, with the outlined changes.

**CONSIDERATION AND APPROVAL OF THE CALMUTUALS JPRIMA INSURANCE COVERAGE PROPOSAL:** On a motion made by Secretary Bradbury, seconded by Director Nunneley, the CalMutuals JPRIMA Insurance Coverage Proposal minus the cyber security coverage was approved, authorizing the issuance of a payment in the amount of \$1,137.00.

**PRESIDENT'S REPORT:** President Byerrum requested that Staff Member Peralta Gailey add the Election of Officers to the agenda for the next month's meeting. He also provided a brief report on the March 16, 2018 annual meeting noting that the meeting was a success. President Byerrum asked Ms. Susan Allen to provide a brief update on the management of continuing education programs. Ms. Allen stated that the continuing education programs will launch in early April 2018.

**FINANCIAL REPORT:** Treasurer Evangelista provided an overview of the budget and cash flow report. On a motion made by Vice President Michalko, seconded by Director Noel, the financial report was unanimously received and filed.

**INSURANCE ADMINISTRATOR'S REPORT:** Insurance Administrator Staff Member Garza provided an overview of current enrollment efforts and reported that the current member count is 217.

**ITEM FOR DISCUSSION: 2018 ANNUAL MEETING AND PLANNING FOR 2019 ANNUAL MEETING:** Staff Member Ortega reported that he received positive feedback on the March 16, 2018 annual meeting. Mr. Ortega also requested feedback from the board of directors for scheduling a planning session in Ventura in the fall of 2018. The board of directors agreed to scheduling a planning session in Ventura. Staff Member Ortega will provide more information on the planning session during the April 2018 board meeting.

**COMMUNICATIONS REPORT:** No further comments.

**ADJOURNMENT:** Staff Member Ortega adjourned the meeting at 1:58 p.m.

**SECRETARY'S CERTIFICATE**

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

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Ken Bradbury, CalMutuals JPRIMA Secretary

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Date

Affirmed by:

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Jim Byerrum, CalMutuals JPRIMA President & Executive Director

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Date