

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

[conducted by teleconference]

**BOARD MEETING MINUTES
TUESDAY, JUNE 20, 2017**

Call to Order: President Jim Byerrum called the meeting to order at 1:00 p.m.

Roll Call of Authority Members:

Present: Jim Byerrum (CalMutuals JPRIMA President and Executive Director, California Domestic Water Company), Dave Michalko (CalMutuals JPRIMA Vice President, Valencia Heights Water Company), Ken Bradbury (CalMutuals JPRIMA Secretary, Montebello Land and Water Company – joined the meeting at 1:02 p.m.), Dave Armstrong (CalMutuals JPRIMA Director, South Mesa Water Company – joined the meeting at 1:20 p.m.), Doug Nunneley (CalMutuals JPRIMA Director, North of the River Municipal Water District), Lisa Yamashita-Lopez (CalMutuals JPRIMA Director, Rubio Cañon Land and Water Association), Jim Ciampa (Legal Counsel), Mia Garza (Insurance Administrator’s Staff), Myra Evangelista (Assistant Secretary), Denise Peralta Gailey (Staff), Adán Ortega (Staff).

Absent: Ken Tcheng (CalMutuals JPRIMA Director, Sunny Slope Water Company), Paul Fuller (Insurance Administrator), Christine Graves (Insurance Administrator’s Staff), Lynda Noriega (California Domestic Water Company).

Action & Agenda Items:

Approval of the Minutes of the JPRIMA Board Meeting on May 16, 2017: On a motion made by Vice President Michalko, seconded by Director Yamashita-Lopez, the minutes of the May 16, 2017 JPRIMA board meeting were unanimously approved, as submitted.

Approval of the Minutes of the JPRIMA Annual Meeting on June 2, 2017: On a motion made by President Byerrum, seconded by Vice President Michalko, the minutes of the June 2, 2017 JPRIMA annual meeting were unanimously approved, as submitted.

Consideration and Approval of Demand Sheet: Assistant Secretary Evangelista provided an overview of the demand sheet. On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the demand sheet was unanimously approved.

Consideration and Possible Approval of Appointing Myra Evangelista to Assistant Treasurer: President Byerrum reported that the position of Assistant Treasurer had remained vacant since the resignation of Ken Deck from the board of directors. On a motion made by Secretary Bradbury, seconded by Vice President Michalko, Myra Evangelista was unanimously appointed to Assistant Treasurer.

Review of Audit Proposals and Authorize the Engagement of an Auditor: On a motion made by Director Nunneley, seconded by Director Yamashita-Lopez, the board approved the engagement of Clifton Larson Allen LLP to perform the 2017 audit of JPRIMA with an automatic renewal for a second year based on first-year's performance.

Consideration and Possible Ratification of Amendment to Quota Share Agreement with Zenith Insurance Company: On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the Amendment to the Quota Share Agreement with Zenith Insurance Company was unanimously approved.

Public Comment: No comments were made.

President's Report: President Byerrum thanked the board members that were able to participate in the annual meeting and staff for a successful event.

Financial Report: Assistant Secretary and Assistant Treasurer Evangelista reviewed the budget report. She added that JPRIMA had received a wire transfer in the amount of \$66,900 from Allied Public Risk. On a motion made by President Byerrum, seconded by Director Nunnely and unanimously approved, the financial report was received and filed.

Insurance Administrator's Report: Insurance Administrator's Staff Member Garza provided an overview of enrollment efforts adding that the current member count is 175 including P&C and Workers' Compensation insureds.

Communications Report: Executive Director Ortega stated that he traveled to the Watsonville-area earlier in the month and was in contact with Aptos Mutual Water Company and City of Watsonville which both expressed interest in learning more about JPRIMA.

Adjournment: President Byerrum adjourned the meeting at 1:29 p.m.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Ken Bradbury, CalMutuals JPRIMA Secretary

Date

Affirmed by:

Jim Byerrum, CalMutuals JPRIMA President & Executive Director

Date