

ANNUAL MEETING OF THE BOARD OF DIRECTORS AND MEMBERSHIP OF THE CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)

**CaliPaso Winery
4230 Buena Vista Dr.
Paso Robles, CA 93446**

**BOARD MEETING MINUTES
Friday, June 2, 2017**

Call to Order: President Jim Byerrum called the meeting to order at 10:07 a.m.

Roll Call of Authority Members:

Present: Jim Byerrum (CalMutuals JPRIMA President and Executive Director, California Domestic Water Company), David Michalko (CalMutuals JPRIMA Vice President, Valencia Heights Water Company), Ken Bradbury (CalMutuals JPRIMA Secretary, Montebello Land and Water Company), Doug Nunneley (CalMutuals JPRIMA Director, North of the River Municipal Water District), Ken Tcheng (CalMutuals JPRIMA Director, Sunny Slope Water Company), Jim Ciampa (Legal Counsel), Paul Fuller (Insurance Administrator), Christine Graves (Insurance Administrator Staff), Myra Evangelista (Assistant Secretary), Denise Peralta Gailey (Staff), Adán Ortega (Staff), Lynda Noriega (California Domestic Water Company).

Absent: Dave Armstrong (CalMutuals JPRIMA Director, South Mesa Water Company), Lisa Yamashita-Lopez (CalMutuals JPRIMA Director, Rubio Cañon Land and Water Association).

Determination of a Quorum of the Membership: Legal Counsel Jim Ciampa announced that there was an insufficient number of the 187 members present to constitute a quorum. Given that there was no official business requiring a vote of the membership, Mr. Ciampa indicated that the meeting could proceed with informational items on the agenda.

President's Report: President Byerrum stated that the purpose of establishing JPRIMA was to support CalMutuals and that performance of JPRIMA has exceeded expectations in terms of attracting membership and the timing of revenues.

Insurance Administrator's Report: Insurance Administrator Paul Fuller spoke about JPRIMA's partnership with Zenith Insurance Company and their workers compensation coverage and introduced Zenith Vice President, Chris Smith, who presented the Zenith online "Solutions Center."

Zenith/JPRIMA Solutions Center: Mr. Smith stated that Zenith is the second largest workers' compensation provider in California. The company's goal is to prevent accidents and injuries, and to assure the best medical care while containing costs and stopping fraud. Mr. Smith demonstrated the process of logging into a customized solutions center for water suppliers; the process for setting up a customized account and page; instructions for reaching Solutions Center

features including tools for safety training/tracking, management tools to track vendor certifications; how to grant employee permissions; and accessing signs, informational brochures, training materials and videos in English and Spanish.

Action & Agenda Items: No Items.

Public Comment: No comments were made.

Adjournment: President Byerrum adjourned the meeting at 10:54 a.m.

SECRETARY'S CERTIFICATE

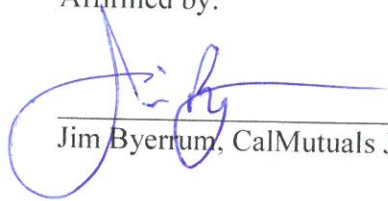
I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Ken Bradbury, CalMutuals JPRIMA Secretary

6/21/17
Date

Affirmed by:



Jim Byerrum, CalMutuals JPRIMA President & Executive Director

6/26/17
Date