



CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK
AND INSURANCE MANAGEMENT AUTHORITY - MINUTES
BOARD MEETING TUESDAY, JUNE 16, 2020 1:30 PM

By Telephone +1 219-321-0434 PIN: 465 303 446#

1. Call to Order. President Byerrum called the meeting to order at 1:30 PM.
2. Roll Call
PRESENT

<i>Board Officers</i>	<i>Insurance Administrators</i>
Jim Byerrum (President and Executive Director, California Domestic Water Company)	Paul Fuller
Ken Bradbury (Secretary, Montebello Land and Water Company)	Mia Garza
Palmer McCoy (Treasurer, Henry Miller Reclamation District #2131)	<i>Staff</i>
Dave Michalko (Vice-President, Valencia Heights Water Company)	Jim Ciampa (General Counsel)
	Myra Malner (Assistant Secretary and Assistant Treasurer)
	Adán Ortega (Communications Director)
	Susan Allen (Managing Director)
	Logan Largent (Staff)
<i>Board Directors</i>	
Dave Armstrong (South Mesa Water Company)	
Doug Nunneley (Oildale Mutual Water Company)	
Dave Pedersen (Las Virgenes Municipal Water District)	
Ken Tcheng (Sunny Slope Water Company)	
Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)	
3. Public comment: No public comments.
4. Approval of the Minutes of the CalMutuals JPRIMA Board Meeting on May 19, 2020. On a motion by Treasurer McCoy, seconded by Director Michalko, the minutes of the May 19, 2020 CalMutuals Board of Directors meeting were unanimously approved as submitted.
5. President's Report. President Byerrum advised the Board that Assistant Treasurer Malner has taken a position as Director of Finance at Rowland Water District and extended congratulations on behalf of the Authority. He noted that she is interested in continuing her association with CalMutuals JPRIMA and in providing assistance

with accounting services. President Byerrum noted that the cost for her accounting services to the Authority may be impacted.

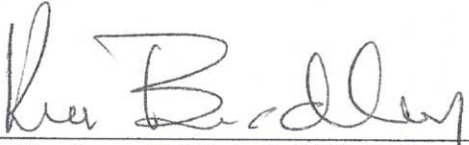
6. Consideration and possible approval of engagement letter with Clifton Larson Allen LLP audit and non-audit services. Assistant Treasurer Malner provided an overview of the proposal from Clifton Larson Allen to provide audit and non-audit services. Director Michalko asked if a multi-year engagement was available and if that could potentially provide an opportunity to reduce costs. Ms. Malner agreed to explore this further. On a motion by Secretary Bradbury, seconded by Treasurer McCoy, the engagement letter was unanimously approved.
7. Consideration and Approval of Demand Sheet. Assistant Treasurer Malner reviewed the Demand Sheet with the Board. On a motion by President Byerrum, seconded by Director Michalko, the Demand Sheet was unanimously approved.
8. Financial Report. Assistant Treasurer Malner reviewed the financial reports included in the Board meeting packet. She noted that the end of the year balance is expected to be higher in light of COVID 19 and its impact in reducing travel and participation in water industry conferences. On a motion by Treasurer McCoy, seconded by Secretary Bradbury, the financial report was received and filed as submitted.
9. Insurance Administrator's Report. Insurance Administrator Fuller acknowledged the good effort of the insurance team in delivering strong results for July 1 renewals and new policies. President Byerrum asked board members to review list of water suppliers in the queue and to reach out to those they have relationships with to encourage engagement with CalMutuals JPRIMA.
10. General Counsel's Report. General Counsel Ciampa advised the Board of plans to update the Authority's JPA filing with the California Secretary of State in July.
11. Resources/Education Report. Managing Director Allen shared highlights of the Resources and Education Report included in the Board meeting packet. She noted that COVID 19 has introduced challenges for OpenOnline in completing background checks given that the courts they rely on for records are closed or have limited staffing. She further called attention to requests for information about CalMutuals and its programs and services from new member company Board members, a request for help from a legislator in advising a constituent on how to navigate a conflict with her mutual water company, guidance in how to address non-payment of water bills during COVID and facilitation of peer to peer assistance with contaminant removal.
12. Communications Report. Communications Director Ortega reported that CalMutuals JPRIMA and CalMutuals are likely to be able to announce a mutual aid agreement with six mutual water companies in southeast Los Angeles this week. Staff will promote that accomplishment through the monthly newsletter.
13. Director Comments. No Director comments.

14. Adjournment. President Byerrum adjourned the meeting at 1:52 PM.

Agenda Posted: June 11, 2020

SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Ken Bradbury, CalMutuals JPRIMA Secretary

8-16-20
Date

Affirmed By:



Jim Byerrum, CalMutuals JPRIMA President and CEO

8-17-2020
Date