



CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK  
AND INSURANCE MANAGEMENT AUTHORITY  
BOARD MEETING TUESDAY, JULY 21, 2020 1:30 PM - MINUTES

Zoom Meeting

<https://zoom.us/j/91610630554?pwd=TzJ4MXRRckRHZUhOb1poR0MyNnhYUT09>

Call in #1-669-900-6833 Meeting ID: 91610630554 Password: 216135#

1. Call to Order. President Byerrum called the meeting to order at 1:30 PM.
  
2. Roll Call.

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| PRESENT   | Lisa Yamashita-Lopez (Rubio Cañon<br>Land and Water Association) |
| <i>Board Officers</i>   |  |
| Jim Byerrum (President and Executive<br>Director, California Domestic Water<br>Company) | <i>Staff</i>   |
| Ken Bradbury (Secretary, Montebello<br>Land and Water Company)                          | Jim Ciampa (General Counsel)                                     |
| Dave Michalko (Vice-President,<br>Valencia Heights Water Company)                       | Myra Malner (Assistant Secretary and<br>Assistant Treasurer)     |
| <br><i>Board Directors</i>  | Adán Ortega (Communications<br>Director)                         |
| Dave Armstrong (South Mesa Water<br>Company)  | Susan Allen (Managing Director)                                  |
| Doug Nunneley (Oildale Mutual Water<br>Company)   | Logan Largent (Staff)  |
| Dave Pedersen (Las Virgenes Municipal<br>Water District)                                | <br><i>Members</i>   |
| Ken Tcheng (Sunny Slope Water<br>Company)   | Korey Bradbury (Montebello Land &<br>Water)                      |
  
- ABSENT
- Palmer McCoy (Treasurer, Henry Miller Reclamation District #2131)  
Insurance Administrator: Mia Garza
  
3. Public comment. No public comment.
  
4. Approval of the Minutes of the CalMutuals JPRIMA Board Meetings on June 16, 2020 and July 7, 2020. On a motion by Secretary Bradbury, seconded by Director Michalko the minutes of the June 16, 2020 regular Board of Directors meeting and July 7, 2020 special Board of Directors meeting were unanimously approved.

5. President's Report. President Byerrum advised the Board of his interest in pursuing membership for CalMutuals JPRIMA in the California Special Districts Association (CDSA). He reminded the Board that we initially planned to attend the association conferences as a vendor. Managing Director Allen will bring a proposal to the Board for review at the August meeting.

President Byerrum additionally advised the Board of efforts underway to explore opportunities for CalMutuals JPRIMA to access capacity building resources through the State Revolving Fund with an experienced and successful grant writer that has recently been working with Dave Armstrong and has a long relationship with Adan Ortega. A formal proposal will be developed for review by the Board.

6. Consideration and Approval of Authority's 2019 Federal Income Tax Return  
Assistant Treasurer Malner shared an overview of the CalMutuals JPRIMA 2019 federal tax return included in the Board package. The Authority is subject to federal taxes until our application for tax exempt status is formally approved. The application will be submitted following the August Board meeting to allow comment from our insureds/members on proposed bylaw changes which clarify CalMutuals membership and CalMutuals JPRIMA eligibility.

Ms. Malner shared the good news that James Marta and Associates determined that for purposes of the state of California that the Authority is a government entity.

7. Consideration and Approval of Demand Sheet.  
Assistant Treasurer Malner reviewed the Demand sheet provided in the Board meeting packet. She noted that the fee for accounting and administration previously paid to Cal Domestic will remain the same with Rowland Water District. On a motion by Director Pedersen, seconded by Director Armstrong, the Demand Sheet was unanimously approved.
8. Financial Report  
Assistant Treasurer Malner reviewed the June financial report included in the Board meeting packet. She highlighted that the cash balance as of July 30, 2020 reflects a 58.7% increase in cash balance over last year. Cash inflow is primarily from insurance fees. On a motion by Secretary Bradbury, seconded by President Byerrum, the financial report was unanimously received and filed as submitted.
9. Insurance Administrator's Report. Insurance Administrator Fuller provided a high-level update on activities as of July 1, 2020. CalMutuals JPRIMA secured 10 insureds/members, generating an additional \$350K in premiums. Mr. Fuller noted that some of our competitors are pulling back on competitiveness due to increased levels of claims that have resulted in significant premium increases. We will continue to closely watch the trends and hope to maintain rate levels below the market.
6. General Counsel's Report. No General Counsel's report.

7. Resources/Education Report. Managing Director Allen highlighted that there is steady interest in continuing education through the American Water College and our AB54/AB240 training. This month CalMutuals and CalMutuals JPRIMA received requests for billing and personnel management guidance in the context of COVID 19, requests for guidance from new board members in understanding fundamental requirements for mutual water companies and request for direction to information about system specific water quality issues.
8. Communications Report. Communications Director Ortega advised the Board of an offer from CMUA for protective equipment for CalMutuals and CalMutuals JPRIMA members.
9. Director Comments. No Director's comments.
10. Adjournment. President Byerrum adjourned the meeting at 1:52 PM.

Agenda Posted: July 17, 2020

SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

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Kenneth Bradbury, CalMutuals JPRIMA Secretary

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Date

Affirmed By:

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James Byerrum, CalMutuals JPRIMA President & CEO

\_\_\_\_\_  
Date