

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)
[conducted by teleconference]**

**BOARD MEETING MINUTES
TUESDAY, JULY 18, 2017**

Call to Order: President Jim Byerrum called the meeting to order at 1:03 p.m.

Roll Call of Authority Members:

Present: Jim Byerrum (CalMutuals JPRIMA President and Executive Director, California Domestic Water Company), Dave Michalko (CalMutuals JPRIMA Vice President, Valencia Heights Water Company), Ken Bradbury (CalMutuals JPRIMA Secretary, Montebello Land and Water Company – joined the meeting at 1:21 p.m.), Dave Armstrong (CalMutuals JPRIMA Director, South Mesa Water Company), Doug Nunneley (CalMutuals JPRIMA Director, North of the River Municipal Water District-joined the meeting at 1:07 p.m.), Lisa Yamashita-Lopez (CalMutuals JPRIMA Director, Rubio Cañon Land and Water Association), Jim Ciampa (Legal Counsel), Mia Garza (Insurance Administrator’s Staff), Myra Evangelista (Assistant Secretary/Assistant Treasurer), Denise Peralta Gailey (Staff).

Absent: Ken Tchong (CalMutuals JPRIMA Director, Sunny Slope Water Company), Paul Fuller (Insurance Administrator), Christine Graves (Insurance Administrator’s Staff), Adán Ortega (Staff), Lynda Noriega (California Domestic Water Company).

Action & Agenda Items:

Approval of the Minutes of the JPRIMA Board Meeting on June 20, 2017: On a motion made by Vice President Michalko, seconded by Director Yamashita-Lopez, the minutes of the June 20, 2017 JPRIMA board meeting were unanimously approved, as submitted.

Consideration and Approval of Demand Sheet: Assistant Secretary Evangelista provided an overview of the demand sheet. On a motion made by President Byerrum, seconded by Director Yamashita-Lopez, the demand sheet was unanimously approved.

Review and Approval of Resolution 7-2017-1 Appointing Myra Evangelista to Assistant Treasurer: On a motion made by Vice President Michalko, seconded by Director Armstrong, Resolution 7-2017-1 Appointing Myra Evangelista to Assistant Treasurer was unanimously approved.

Public Comment: No comments were made.

President’s Report: President Byerrum reported that he and Staff Member Ortega traveled to Fresno to meet with a potential member. He added that he is in communication with Zenith Insurance Company regarding the possibility of offering courses that would qualify for

continuing education credits through the Zenith “Online Solution Center.” President Byerrum also reported that staff is working on the development of new marketing materials.

Financial Report: Assistant Secretary and Assistant Treasurer Evangelista reviewed the budget report. She added that the estimated program revenue for 2017 is \$87,000. On a motion made by Director Yamashita-Lopez, seconded by Vice President Michalko and unanimously approved, the financial report was received and filed.

Insurance Administrator’s Report: Insurance Administrator’s Staff Member Garza provided an overview of enrollment efforts adding that the current member count is 190.

Communications Report: No comments.

Adjournment: President Byerrum adjourned the meeting at 1:27 p.m.

SECRETARY’S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Ken Bradbury, CalMutuals JPRIMA Secretary

Date

Affirmed by:

Jim Byerrum, CalMutuals JPRIMA President & Executive Director

Date