

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF  
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE  
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**By Teleconference - (515) 604-9371, Access Code: 462860**

**BOARD MEETING MINUTES  
TUESDAY, JULY 17, 2018**

**CALL TO ORDER:** President Jim Byerrum called the meeting to order at 1:31 p.m.

**ROLL CALL OF AUTHORITY MEMBERS:**

**PRESENT:**

**BOARD**

**OFFICERS:** Jim Byerrum (President and Executive Director,  
California Domestic Water Company)  
Dave Michalko (Vice President, Valencia Heights Water Company)  
Ken Bradbury (Secretary, Montebello Land and Water Company)  
Palmer McCoy (Treasurer, Henry Miller Reclamation District #2131)

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**BOARD**

**DIRECTORS:** Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)  
Dave Armstrong (South Mesa Water Company)  
Doug Nunneley (North of the River Municipal Water District)  
Ken Tcheng (Sunny Slope Water Company)

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**INSURANCE**

**ADMINISTRATOR:** Mia Garza  
Christine Graves

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**STAFF:**

Dominic Nunneri (Legal Counsel)  
Denise Peralta Gailey  
Susan Allen  
Myra Evangelista (Assistant Secretary and Assistant Treasurer)

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**PARTICIPANTS:** Lynda Noriega (California Domestic Water Company)

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**ABSENT:** Jacqui Noel (El Dorado Irrigation District)

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**PUBLIC COMMENT:** Staff Member Susan Allen provided an overview of communications outreach, including the newly launched “JPRIMA Corner,” a section of the CalMutuals newsletter featuring information and updates for members.

**APPROVAL OF THE MINUTES OF THE JPRIMA BOARD MEETING ON JUNE 19, 2018:** On a motion made by Treasurer McCoy, seconded by Secretary Bradbury, the minutes of the June 19, 2018 JPRIMA Board meeting were unanimously approved, as submitted.

**CONSIDERATION AND APPROVAL OF THE DEMAND SHEET:** On a motion made by Vice President Michalko, seconded by Director Armstrong, the demand sheet was unanimously approved.

**PRESIDENT'S REPORT:** President Byerrum congratulated the insurance team for their work retaining new Authority members. President Byerrum also reported that preparations remain underway for the September 13 and September 14 Strategic Planning Session in Ventura. He added that more information regarding the Planning Session will be provided at the August Board meeting.

**FINANCIAL REPORT:** Assistant Treasurer Evangelista provided an overview of the budget and cash flow report. On a motion made by Vice President Michalko, seconded by Director Nunneley, the financial report was unanimously received and filed.

**INSURANCE ADMINISTRATOR'S REPORT:** Insurance Administrator Staff Member Garza provided an overview of current enrollment efforts. Ms. Garza added the current member count is 232.

**TRAINING/EDUCATION REPORT:** Staff Member Allen provided an update on enrollment in the Authority's training and education programs. She added that she will begin making phone calls to promote training opportunities.

**COMMUNICATIONS REPORT:** No comments.

**DIRECTOR COMMENTS:** None.

**ADJOURNMENT:** President Byerrum adjourned the meeting at 1:48 p.m.

### **SECRETARY'S CERTIFICATE**

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

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Ken Bradbury, CalMutuals JPRIMA Secretary

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Date

Affirmed by:

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Jim Byerrum, CalMutuals JPRIMA President & Executive Director

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Date