



CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK  
AND INSURANCE MANAGEMENT AUTHORITY - MINUTES  
BOARD MEETING TUESDAY, JULY 16, 2019 – 1:30 P.M.

In Person at California Domestic Water Company, 15505 Whittier Blvd, Whittier, CA 90603  
and remotely through Zoom

MEMBER LOCATION

North of the River Municipal Water District 2836 McCray St., Bakersfield, CA 93308  
Henry Miller Reclamation District #2131 11704 Henry Miller Ave, Dos Palos, CA 93620

1. **Call to Order** – At President Byerrum’s request, Managing Director Allen called the meeting to order at 1:30 PM.
2. **Roll Call of Authority Members**

PRESENT

***Board Officers***

\***Jim Byerrum** (President and Executive Director, California Domestic Water Company)

**Ken Bradbury** (Secretary, Montebello Land and Water Company)

***Board Directors***

**Doug Nunneley** (Oildale Mutual Water Company)

\***Ken Tcheng** (Sunny Slope Water Company)

**Lisa Yamashita-Lopez** (Rubio Cañon Land and Water Association)

***Insurance Administrator***

**Paul Fuller**

**Mia Garza**

***Members***

**Steve Lenton** (Bellflower Somerset Water Company)

***Staff***

**Jim Ciampa** (General Counsel)

**Myra Malner** (Assistant Secretary and Assistant Treasurer)

**Adán Ortega** (Communications Director)

**Susan Allen** (Managing Director)

**Gabriel Dima Smith** (Staff)

Lynda Noriega, California Domestic Water Company

ABSENT

**Dave Armstrong** (South Mesa Water Company)

**Palmer McCoy** (Treasurer, Henry Miller Reclamation District #2131)

**Dave Michalko** (Vice-President, Valencia Heights Water Company)

3. **Public Comment** – No Public Comment.
4. **Approval of the Minutes of the CalMutuals JPRIMA Board of Directors Meeting on June 18, 2019** – On a motion made by Secretary Bradbury, seconded by Director Yamashita-Lopez, the minutes of the June 18, 2019 JPRIMA Board meeting were unanimously approved, as submitted.
5. **President's Report** – No President's Report.
6. **Consideration and Approval of Demand Sheet** – On a motion by Director Yamashita-Lopez seconded by Secretary Bradbury, the Demand Sheet was unanimously approved as presented.
7. **Financial Report** –Assistant Treasurer Malner provided an overview of the financial reports. She highlighted that the bank balance is up 48% over last year and revenue has increased 9% over last year. On a motion by Director Yamashita-Lopez, seconded by Secretary Bradbury, the financial reports were unanimously received and filed.
8. **Insurance Administrator's Report** – Insurance Administrator Fuller reported that CalMutuals JPRIMA enjoyed a good July. Insurance Administrator Garza reviewed the July insurance report and shared updates on new and current members with JPRIMA's P&C, Workers' Comp and Pollution insurance products.

Director Yamashita-Lopez asked if JPRIMA met its Workers' Compensation goals for the 2019 renewal cycle. Insurance Administrator Fuller shared that JPRIMA's focus has been on retention of policy holders and was successful in realizing 100% retention. Premiums were decreased on an annualized basis.

President Byerrum advised the board of a new Office of Self-Insurance Plans (OSIP) regulations that will require more extensive financial reporting.

9. **Legal Counsel's Report** – Legal Counsel Ciampa advised the board that he has been engaged to do a Compliance Review for H2O Inc, a new mutual water company member near San Luis Obispo. He additionally has provided a referral for Palo Alto Park Mutual Water Company to address that company's need for asset valuation.

Legal Counsel Ciampa further reported that historic challenges with the Department of Motor Vehicles' acceptance of CalMutuals' JPRIMA with insurance forms appear to have been cleared up.

Finally, Legal Counsel encouraged the board to consider in the future the development of an investment policy and investment of a portion of its funds as our bank balance grows, potentially in the Local Agency Investment Fund (LAIF) or in a Certificate of Deposit.

10. **Resources/Education Report** – Managing Director Allen provided a report of resources utilized by members during June and the first part of July.
11. **Communications Report** – No communications report.

12. **Report on 2019-23 Strategic Plan Progress to Date** - Communications Director Ortega and Managing Director Allen provided an update to the Board on 2019-23 strategic plan progress to date. A dashboard with detailed updates was reviewed with the Board and will be posted to the board only section of the JPRIMA website.
13. **Director Comments** – No Director’s Comments.
14. **Adjournment** –The meeting was adjourned at 2:36 PM.

**SECRETARY'S CERTIFICATE**

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

\_\_\_\_\_  
Ken Bradbury, CalMutuals JPRIMA Secretary

\_\_\_\_\_  
Date

Affirmed by:

\_\_\_\_\_  
Jim Byerrum, CalMutuals JPRIMA President

\_\_\_\_\_  
Date