

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF  
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE  
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**By Teleconference - (712) 775-7031, Access Code: 540575707**

**BOARD MEETING MINUTES  
TUESDAY, JANUARY 16, 2018**

**CALL TO ORDER:** President Jim Byerrum called the meeting to order at 1:32 p.m.

**ROLL CALL OF AUTHORITY MEMBERS:**

**PRESENT:**

**BOARD**

**OFFICERS:** Jim Byerrum (President and Executive Director,  
California Domestic Water Company)  
Dave Michalko (Vice President, Valencia Heights Water Company)  
Ken Bradbury (Secretary, Montebello Land and Water Company)

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**BOARD**

**DIRECTORS:** Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)  
Doug Nunneley (North of the River Municipal Water District – joined the  
meeting at 1:35 p.m.)  
Palmer McCoy (Henry Miller Reclamation District #2131)  
Ken Tcheng (Sunny Slope Water Company)

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**INSURANCE**

**ADMINISTRATOR:** Mia Garza  
Paul Fuller  
Christine Graves

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**STAFF:** Jim Ciampa (Legal Counsel)  
Adan Ortega  
Denise Peralta Gailey  
Susan Allen  
Myra Evangelista (Assistant Secretary and Assistant Treasurer)

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**PARTICIPANTS:** Lynda Noriega (California Domestic Water Company)  
Dina Hidalgo (Central Basin Municipal Water District)  
Vadim Livshits (San Diego County Water Authority)

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**ABSENT:** Dave Armstrong (Director, South Mesa Water Company)

**APPROVAL OF THE MINUTES OF THE JPRIMA BOARD MEETING ON  
DECEMBER 14, 2017:** On a motion made by Secretary Bradbury, seconded by Director  
Tcheng, the minutes of the December 14, 2017 JPRIMA board meeting were unanimously  
approved, as submitted.

**CONSIDERATION AND APPROVAL OF DEMAND SHEET:** On a motion made by Director McCoy, seconded by Vice President Michalko, the demand sheet was unanimously approved, as submitted.

**REVIEW OF AUDIT PROPOSAL AND AUTHORIZE ENGAGEMENT OF AN AUDITOR:** On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the board unanimously authorized the engagement of CliftonLarsonAllen, LLP on the terms specified in that firm's proposal dated December 15, 2017, at a cost of \$5,200.

**ESTABLISHMENT OF THE AUTHORITY'S NOMINATING COMMITTEE:** On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the board unanimously voted to establish a nominating committee in connection with the election of directors to occur at the 2018 annual members' meeting, to be comprised of Vice President Michalko who will serve as chair, Director Nunneley, and Director McCoy. President Byerrum requested that the nominating committee work with Insurance Administrator Fuller to identify other potential candidates for election to the board as there are nine board of director positions to fill.

**PUBLIC COMMENT:** None.

**PRESIDENT'S REPORT:** President Byerrum provided an update on the preparation for the March 16, 2018, annual members' meeting. He also reported that Lynda Noriega has officially assumed the role as President of California Domestic Water Company. He added that he will remain employed by the company until June 30, 2018.

**INSURANCE ADMINISTRATOR'S REPORT:** Insurance Administrator Paul Fuller provided an overview of enrollment efforts. Insurance Administrator Staff Member Garza reported that the current member count is 217.

**FINANCIAL REPORT:** Treasurer Evangelista provided an overview of the budget report. On a motion made by Director McCoy, seconded by Secretary Bradbury, the financial report was unanimously received and filed.

**COMMUNICATIONS REPORT:** Staff Member Ortega provided a detailed report on the annual member's meeting which is to take place through video conferencing on March 16, 2018, at locations being provided by The Zenith Insurance Company in Woodland Hills, Fresno and San Diego.

**REVIEW OF LIST OF PROSPECTIVE MEMBERS:** President Byerrum asked the board to review the list of prospective JPRIMA members to help identify opportunities for outreach. Insurance Administrator Staff Member Graves added that she will assist; President Byerrum requested a meeting with Staff Members Graves and Allen and Insurance Administrator Fuller to discuss the list in more detail at a later time by phone.

**ADJOURNMENT:** President Byerrum adjourned the meeting at 2:07 p.m.

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

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Ken Bradbury, CalMutuals JPRIMA Secretary

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Date

Affirmed by:

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Jim Byerrum, CalMutuals JPRIMA President & Executive Director

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Date