



CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK
AND INSURANCE MANAGEMENT AUTHORITY
BOARD MEETING WEDNESDAY, JANUARY 15, 2020 10:30 AM - **MINUTES**

Luna Modern Mexican Kitchen Victoria Gardens
7881 Monet Avenue, Rancho Cucamonga, CA 91739

1. Call to Order. Vice President Michalko called the meeting to order at 10:30 AM
2. Roll Call.

PRESENT

Board Officers

Jim Byerrum (President and Executive Director, California Domestic Water Company)
(via online meeting)

Ken Bradbury (Secretary, Montebello Land and Water Company)

Palmer McCoy (Treasurer, Henry Miller Reclamation District #2131) (via online
meeting)

Dave Michalko (Vice-President, Valencia Heights Water Company)

Board Directors

Dave Armstrong (South Mesa Water Company)

Dave Pedersen (Las Virgenes Municipal Water District)

Ken Tcheng (Sunny Slope Water Company)

Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)

Members

Steve Lenton

Insurance Administrator

Mia Garza

Staff

Jim Ciampa (General Counsel)

Myra Malner (Assistant Secretary and Assistant Treasurer)

Adán Ortega (Communications Director)

Susan Allen (Managing Director)

Logan Largent (Staff)

ABSENT

Doug Nunneley (Oildale Mutual Water Company)

Paul Fuller, Insurance Administrator

3. Public comment. No public comment.
4. Approval of the Minutes of the CalMutuals JPRIMA Board Meeting on December 17, 2019. On a motion by Secretary Bradbury, seconded by Director Armstrong, the minutes of the December 17, 2019 Board of Directors meeting were unanimously approved.
5. President's Report. President Byerrum extended a welcome to David Pedersen and shared highlights of CalMutuals JPRIMA's history and highlights, noting the critical role played by the dedicated members of the Board. He further noted that the prospect of continued growth for the Authority is tremendous.
6. Consideration of appointment of David Pedersen, General Manager, Las Virgenes Municipal Water District to the CalMutuals JPRIMA Board of Directors. Communications Director Ortega formally introduced David Pedersen to the Board. Mr. Pederson comes from the MWD member agency family and is well known in Southern California. He appears on many panels in the mainstream water world and brings tremendous insights and experience.

On a motion by Director Yamashita-Lopez, seconded by Director Tcheng, the Board unanimously approved Mr. Pedersen's appointment.

Director Pedersen shared that he looks forward to being involved with the Board. Las Virgenes recently signed on to CalMutuals JPRIMA to meet the District's insurance needs. Las Virgenes faced significant challenges as a result of wildfires in the area and lost property coverage through their insurance provider as a result. CalMutuals JPRIMA offered quality insurance and a level of security, both important in managing the District. Las Virgenes liked that the CalMutuals JPRIMA program is 100 percent reinsured, included solid inverse condemnation coverage and is managed by a team that is great to work with.

6. Consideration and Approval of Demand Sheet. Assistant Treasurer Malner shared the details of the demand sheet with the Board. On a motion by Director Tcheng, seconded by Secretary Bradbury, the demand sheet was unanimously approved.
7. Financial Report. Assistant Treasurer Malner provided an overview of the financial reports provided in the Board packet. She highlighted that cash inflows exceeded the budget and reported that CalMutuals JPRIMA's ending balance is roughly \$80,000 above what was forecasted. On a motion by Director Armstrong, seconded by Secretary Bradbury, the financial reports were unanimously received and filed as presented.

Managing Director Allen raised a question about how the Board would like to address the Authority's profits. General Counsel Ciampa agreed to draft a reserve policy for review and consideration by the Board at the February meeting.

8. Insurance Administrator's Report. Insurance Administrator Garza reported on potential new clients and advised the Board that the insurance team is currently working on renewals.
9. Legal Counsel's Report. General Counsel Ciampa reported on new legal and political developments associated with inverse condemnation. He also shared that Lagerlof, Senecal, Gosney and Kruse merged with two other local law firms and will be called Lagerlof LLP. The new firm will rely on the talents of 24 lawyers and will offer an expanded scope of expertise.
10. Resources/Education Report. Managing Director Allen mentioned that CalMutuals JPRIMA's newly updated website will go live soon. The site has been revised to highlight our insurance products and resources for current and prospective members/insureds.

Managing Director Allen provided highlights of the Resources and Education Report provided in the Board packet. She noted that with time more of our members/insureds are becoming aware of and utilizing available resources. January was marked by inquiries about our SB 998 resources from members/insureds, and other cities and water utilities.

Efforts to develop sexual harassment training for CalMutuals members are underway. General Counsel Ciampa and a colleague at Lagerlof have drafted content that will be utilized for a PowerPoint and video presentation similar to the AB54/AB240 module we developed in 2019.

Staff is also drafting an Annual Report to provide an overview of CalMutuals JPRIMA's accomplishments in 2019.

Finally, Managing Director Allen reported that staff is gearing up to send membership dues renewals to all of our CalMutuals members and CalMutuals/JPRIMA members/insureds. The renewal packet will include a member contact form and questionnaire and will include a few questions about number of employees and current and future employee benefit needs to help provide guidance to our preferred providers in supporting our members. Director Yamashita-Lopez recommended that CalMutuals JPRIMA send a message to members to remind them that their insurance renewal is upcoming as well, with encouragement to take steps to prepare required documents and meet with their brokers.

11. Communications Report. Communications Director Ortega noted the importance of continuing to focus on strengthening the CalMutuals JPRIMA brand. He noted that the logo which mirrors the CalMutuals logo, recent updates to the website and inclusion of a CalMutuals JPRIMA Corner in what has become a joint CalMutuals/CalMutuals JPRIMA newsletter have been important first steps.

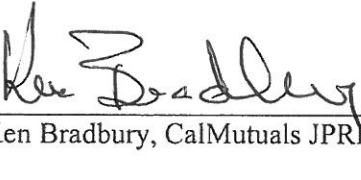
Communications Director Ortega introduced Logan Largent, a new Public Affairs Associate at Ortega Strategies Group, who will lend support to CalMutuals JPRIMA in 2020.

12. Director Comments. No directors comments.

13. Adjournment. Vice President Michalko adjourned the meeting at 11:30 AM.

SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

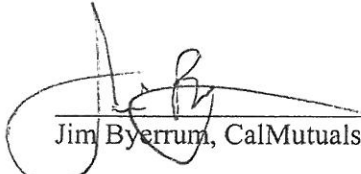


Ken Bradbury, CalMutuals JPRIMA Secretary

4/13/20

Date

Affirmed By:



Jim Byerrum, CalMutuals JPRIMA President and CEO

4/13/2020

Date