

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

By Teleconference - (712) 775-7031, Access Code: 540575707

**BOARD MEETING MINUTES
TUESDAY, FEBRUARY 27, 2018**

CALL TO ORDER: President Jim Byerrum called the meeting to order at 1:30 p.m.

ROLL CALL OF AUTHORITY MEMBERS:

PRESENT:

BOARD

OFFICERS: Jim Byerrum (President and Executive Director,
California Domestic Water Company)
Dave Michalko (Vice President, Valencia Heights Water Company)
Ken Bradbury (Secretary, Montebello Land and Water Company)

BOARD

DIRECTORS: Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)
Dave Armstrong (Director, South Mesa Water Company)
Doug Nunneley (North of the River Municipal Water District – joined the
meeting at 1:32 p.m.)

INSURANCE

ADMINISTRATOR: Mia Garza
Paul Fuller
Christine Graves

STAFF: Jim Ciampa (Legal Counsel)
Adan Ortega
Denise Peralta Gailey
Susan Allen
Myra Evangelista (Assistant Secretary and Assistant Treasurer)

PARTICIPANTS: Lynda Noriega (California Domestic Water Company)
Vadim Livshits (San Diego County Water Authority)
Jacqui Noel (El Dorado Irrigation District)
Dina Hidalgo (Central Basin Municipal Water District – joined the
meeting at 1:39 p.m.)

ABSENT: Palmer McCoy (Henry Miller Reclamation District #2131)
Ken Tchong (Sunny Slope Water Company)

**CONSIDERATION AND APPROVAL OF ADDITION OF URGENCY ITEM TO
AGENDA:** President Byerrum requested the addition of an urgency item to the agenda. On a

motion made by President Byerrum, seconded by Director Nunneley, the Board found that the matter relating to the proposed 2018 Property-Casualty Renewal Rates Agreement with Allied Public Risk came to the Board's attention after the agenda for this meeting was posted and that the matter was urgent in light of the fact that the prior agreement had inadvertently expired and thus it was imperative to get the new agreement in place as soon as possible. The Board therefore unanimously voted, by a 6-0 vote, to approve those findings and to add 2018 Property-Casualty Renewal Rates Agreement as Agenda Item #11.

APPROVAL OF THE MINUTES OF THE JPRIMA BOARD MEETING ON JANUARY 16, 2018: On a motion made by Secretary Bradbury, seconded by Vice President Michalko, the minutes of the January 16, 2018 JPRIMA board meeting were unanimously approved, as submitted.

CONSIDERATION AND APPROVAL OF DEMAND SHEET: Prior to discussion and review of the demand sheet, President Byerrum pulled two financial demands from approval: (1) the American Water College Learning Management System Services-Initial Payment in the amount of \$3,000; and (2) the OSG Continuing Education Program Management in the amount of \$2,500. President Byerrum asked that the remaining demands be considered for approval in accordance with the agenda. On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the demand sheet was unanimously approved, with the outlined changes.

CONSIDERATION AND APPROVAL OF THE 2018 BUDGET: On a motion made by Director Armstrong, seconded by Secretary Bradbury, the 2018 budget was unanimously approved, as submitted.

CONSIDERATION AND APPROVAL OF THE AMERICAN WATER COLLEGE ONLINE TRAINING PROPOSAL: On a motion made by Director Yamashita-Lopez, seconded by Director Armstrong, the American Water College Online Training Proposal and initial payment of \$3,000 was unanimously approved, in the form presented to the meeting.

CONSIDERATION AND APPROVAL OF THE ORTEGA STRATEGIES GROUP (OSG) PROPOSAL FOR MANAGEMENT OF CONTINUING EDUCATION PROGRAMS: On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the OSG Proposal for Management of Continuing Education Programs totaling \$2,500 per month was unanimously approved, in the form presented to the meeting.

PUBLIC COMMENT: None.

PRESIDENT'S REPORT: President Byerrum reminded board members to complete and submit their Statement of Economic Interests - Form 700, due by April 2, 2018.

INSURANCE ADMINISTRATOR'S REPORT: Insurance Administrator Paul Fuller provided an overview of enrollment efforts. Insurance Administrator Staff Member Garza reported that the current member count is 217.

DISCUSSION ON PROPOSED 2018 PROPERTY-CASUALTY RENEWAL RATES: On a motion made by President Byerrum, seconded by Director Nunneley, the board approved the 2018 Property-Casualty Renewal Rates Agreement and authorized President Byerrum to enter into that agreement with Allied World Insurance for 2018, with automatic renewal provisions.

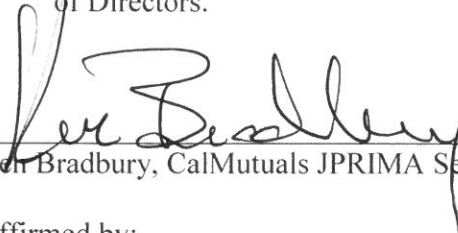
FINANCIAL REPORT: Treasurer Evangelista provided an overview of the budget and cash flow report. On a motion made by Director Armstrong, seconded by Secretary Bradbury, the financial report was unanimously received and filed.

COMMUNICATIONS REPORT: Staff Member Ortega stated that the April board meeting will be taking place in person on April 12 in Dos Palos. Ms. Allen provided an overview of the annual meeting preparations. She will be following up with Zenith Insurance Company to inquire about remote participation.

ADJOURNMENT: President Byerrum adjourned the meeting at 2:19 p.m.

SECRETARY'S CERTIFICATE

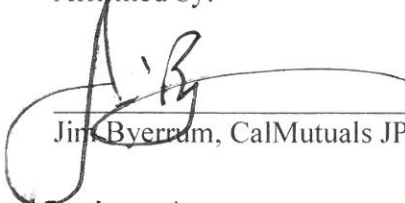
I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Ken Bradbury, CalMutuals JPRIMA Secretary

3/28/18
Date

Affirmed by:



Jim Byerrum, CalMutuals JPRIMA President & Executive Director

4/20/2018
Date