



CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK  
AND INSURANCE MANAGEMENT AUTHORITY  
BOARD MEETING TUESDAY FEBRUARY 16, 2021 - 1:30 PM - MINUTES

Join Zoom Meeting

<https://zoom.us/j/91380803663?pwd=T2QzTXZm1SU0xkbHErNlZGS28xQT09>

Meeting ID: 913 8080 3663 Passcode: 487539

1. Call to Order. President Byerrum called the meeting to order at 1:30 PM

2. Roll Call.

PRESENT

Dave Michalko (Vice-President, Valencia Heights Water Company)

Ken Bradbury (Secretary, Montebello Land and Water Company)

*Board Directors*

Dave Armstrong (South Mesa Water Company)

Jim Byerrum (Hi Desert Water District)

Doug Nunneley (Oildale Mutual Water Company)

Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)

*Staff*

Jim Ciampa (General Counsel)

Myra Malner (Assistant Secretary and Treasurer)

Adán Ortega (Communications Director)

Susan Allen (Managing Director)

Paul Fuller (Insurance Administrator)

Logan Largent (Ortega Strategies Group)

*Members*

Steve Lenton (Bellflower Somerset Mutual Water Company)

Jay Zucca (San Andreas Mutual Water Company)

*Absent:*

Dave Pedersen (Las Virgenes Municipal Water District)

Ken Tcheng (Sunny Slope Water Company)

Mia Garza (Insurance Administrator)

3. Public comment: No public comment.

4. Approval of the Minutes of the CalMutuals JPRIMA Board Meeting on January 19, 2021.

On a motion by Director Armstrong, seconded by Secretary Bradbury, the minutes of the January 19, 2021 CalMutuals JPRIMA Board of Directors Meeting were unanimously approved.

5. President's Report. President Byerrum reminded Board of Directors members that it is once again time to file the annual Form 700 and asked colleagues to complete the form and forward a printed copy with a "wet" signature to Susan Allen before the April 1, 2021 deadline.

6. Consideration and Approval of Demand Sheet. Treasurer Malner reviewed the Demand Sheet included in the board meeting packet. She highlighted that this month's demands include a second contribution to the Authority's reserve account with LAIF. On a motion by Director Michalko, seconded by Director Armstrong, the Demand Sheet was unanimously approved.
7. Financial Report. Treasurer Malner provided an overview of the financial report provided in board packet. On a motion by Director Nunneley, seconded by President Byerrum, the financial report was unanimously approved as submitted.
8. Insurance Administrator's Report. Insurance Administrator Fuller reviewed the proposal included in the board meeting packet for consideration of possible conversion of the Workers Compensation Program from a self-insured product to a regulated product. The change would remove the requirement for a 3-year commitment but otherwise not have any impact to our insureds. The change further would reduce the administrative demands on JPRIMA's Treasurer, particular in complying with requirements associated with Office of Self-Insurance Plans (OSIP), and allow JPRIMA to make its insurance available to Investor Owned Utilities and Non-Profits. The move to a regulated product will also require that 100% of dividends be passed through to the members, which is consistent with the Authority's practice to date.

Director Yamashita-Lopez asked what prompted the recommended change. Insurance Administrator Fuller advised that OSIP reporting as been arduous and new laws have added new requirements for very granular financial reporting that would be taxing to our team and result in increased costs. He reiterated that the ability to add IOUs as members expands JPRIMA's potential premium base.

General Counsel Ciampa advised the Board that he reviewed the proposal and does not see any problems with the proposed change with respect to the Authority's governing documents and agreements. On a motion by President Byerrum, seconded by Director Michalko, the Board unanimously authorized the Insurance Administrator to proceed with the transition of the JPRIMA Workers' Compensation insurance program to a regulated product.

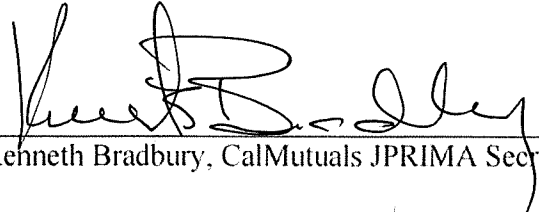
9. General Counsel's Report. No General Counsel's report.
10. Resources/Education Report. Managing Director Allen provided an overview of the Resources and Education report provided in the board meeting packet. She further introduced a proposal to expand background check services provided to members/insureds to include Education Verification at \$11.50 each, Employment Verification at \$11.50 each, Professional References at \$12.00/each and License Verifications at \$11.00 each. CalMutuals JPRIMA has pre-paid for background check services with its partner, OpenOnline, and no additional costs would be incurred by the Authority at this time. On a motion by Director Michalko, seconded by Director Tcheng, the Board unanimously approved the expansion of background check services as proposed.

- 11. Communications Report. No communications report.
- 12. Director Comments. No Director's comments.
- 13. Adjournment. President Byerrum adjourned the meeting at 1:55 PM.

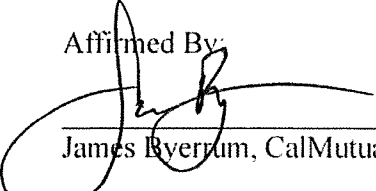
Agenda Posted: February 12, 2021

SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

  
\_\_\_\_\_  
Kenneth Bradbury, CalMutuals JPRIMA Secretary

5/11/21  
Date

Affirmed By:  
  
\_\_\_\_\_  
James Byerrum, CalMutuals JPRIMA President

MAY 10, 2021  
Date