



CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK
AND INSURANCE MANAGEMENT AUTHORITY
BOARD MEETING TUESDAY, DECEMBER 17, 2019 – 1:30 P.M.

By Telephone. (US) +1 469-701-0515 PIN: 799 979 844#

MINUTUES

1. Call to Order. President Byerrum called the meeting to order at 1:30 PM

2. Roll Call
PRESENT
Board Officers
Jim Byerrum (President and Executive Director, California Domestic Water Company)
Ken Bradbury (Secretary, Montebello Land and Water Company)
Palmer McCoy (Treasurer, Henry Miller Reclamation District #2131)

Board Directors
Dave Armstrong (South Mesa Water Company)
Doug Nunneley (Oildale Mutual Water Company)
Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)
Dave Armstrong (South Mesa Water Company)

Insurance Administrators
Paul Fuller
Mia Garza

Staff
Jim Ciampa (General Counsel)
Myra Malner (Assistant Secretary and Assistant Treasurer)
Adán Ortega (Communications Director)
Susan Allen (Managing Director)
Gabriel Dima Smith (Staff)

Lynda Noriega (California Domestic Water Company)

ABSENT
Dave Michalko (Vice-President, Valencia Heights Water Company)
Ken Tchong (Sunny Slope Water Company)

3. Public comment. No public comment.

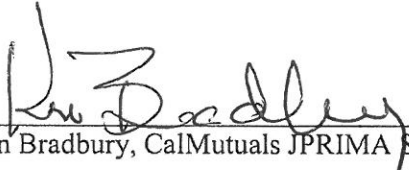
4. Approval of the Minutes of the CalMutuals JPRIMA Board Meeting on December 17, 2019. On a motion by Treasurer McCoy, seconded by Director Nunneley, the minutes of the December 17, 2020 meeting were unanimously approved.
5. President's Report. President Byerrum provided the following updates to the Board:
 - a) *Potential New Board member.* Dave Pederson, General Manager of Las Virgenes Municipal Water District, has indicated interest in joining the CalMutuals JPRIMA board. He is highly qualified. His nomination will come to the board in January and he will be invited to attend.
 - b) *Strategic Sales Plan for Pollution Insurance.* Our partners with Navigators Insurance Company are working to develop a strategic sales plan for our pollution insurance. The item will be brought to the board in January. The insurance team will be traveling to Chicago in early 2020 to discuss the plan.

The Hartford has purchased *Navigators* and marketing materials will be revised accordingly.
 - c) *Potential Consulting Support from James Marta.* President Byerrum, and the CalMutuals JPRIMA General Counsel and staff spoke to James Marta of Sacramento to explore possible assistance with determining the appropriate status of CalMutuals JPRIMA as a business and tax entity with both the state and federal governments and to assist with our restatement of financial statements due to the OCIP requirements. President Byerrum plans to follow up with a proposed scope of work for those consulting services.
6. Consideration and Approval of Demand Sheet. Assistant Treasurer Malner presented the demand sheet. On a motion by President Byerrum, seconded by Treasurer McCoy, the demand sheet was unanimously approved.
7. Financial Report. Assistant Treasurer Malner provided an overview of the financial reports included in the meeting packet. She reviewed unspent budget items and highlighted that we are projecting a year-end cash balance of \$178,000. She recommended that the funds be carried forward as a reserve to be dedicated to the support of new programs. On a motion by Secretary Byerrum, seconded by Treasurer McCoy, the financial report was unanimously received and filed as submitted.
8. Insurance Administrator's Report. Insurance Administrator Fuller reported on potential new clients and work with brokers to develop outreach efforts. Insurance Administrator Garza reported that we have 266 members with \$7.94 M in coverage. CalMutuals JPRIMA income is \$383K from insurance sales. We are on track in meeting our \$15M revenue goal by (date).
9. Legal Counsel's Report. General Counsel Ciampa reported that he will provide support in filing on behalf of CalMutuals JPRIMA for Federal Tax Exempt Status.

10. Resources/Education Report. Managing Director Allen reviewed the Resources and Education Report included in the board packet. She noted that CalMutuals JPRIMA members are taking advantage of American Water College continuing education course offerings as well as AB54/AB240 training for board members. She further noted that the our SB998 Implementation Package continues to be of interest to cities that have attended webinars and workshops we have facilitated with respect to SB998. Staff has been working in collaboration with President Byerrum and our Insurance Administrators to update the CalMutuals JPRIMA website and reframing the external facing pages to feature and promote our insurance products.
11. Communications Report. No Communications Report.
12. Director Comments. No Directors' comments.
13. Adjournment. President Byerrum adjourned the meeting at 1:50 PM

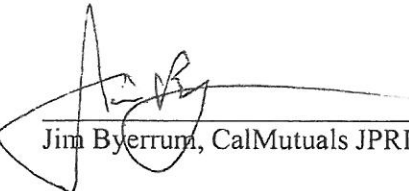
SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Ken Bradbury, CalMutuals JPRIMA Secretary Date 4/13/20

Affirmed By:



Jim Byerrum, CalMutuals JPRIMA President and CEO Date 4/13/2020