

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF  
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE  
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**BOARD MEETING MINUTES  
WEDNESDAY, AUGUST 31, 2016**

**Call to Order:** President Jim Byerrum called the meeting to order at 10:01 A.M.

**Roll Call of Authority Members:**

**Present:** Jim Byerrum (CalMutuals JPRIMA President, California Domestic Water Company), Ken Bradbury (CalMutuals JPRIMA Secretary, Montebello Land and Water Company), Ken Deck (CalMutuals JPRIMA Treasurer, Bellflower-Somerset Mutual Water Company), Dave Armstrong (CalMutuals JPRIMA Director, South Mesa Water Company), Doug Nunneley (CalMutuals JPRIMA Director, Oildale Mutual Water Company, joined the meeting at 10:04 a.m.), Ken Tchong (CalMutuals JPRIMA Director, Sunny Slope Water Company), Lisa Yamashita-Lopez (CalMutuals JPRIMA Director, Rubio Cañon Land and Water Association), Lynda Noriega (California Domestic Water Company), Jim Ciampa (Legal Counsel), Paul Fuller (Insurance Administrator), Mia Garza (Insurance Administrator Staff), Myra Evangelista (Staff), Denise Peralta Gailey (Staff), Adán Ortega (Staff).

**Absent:** Dave Michalko (CalMutuals JPRIMA Vice President, Valencia Heights Water Company).

**Action & Agenda Items:**

**Approval of the Minutes:** On a motion made by Secretary Bradbury, seconded by Treasurer Deck, the minutes of the July 26, 2016 JPRIMA Board meeting were unanimously approved, as submitted.

**Consideration and Approval of Demand Sheet:** Staff member Evangelista provided an overview of the demand sheet. On a motion made by Director Tchong, seconded by Director Armstrong, the demand sheet was unanimously approved.

**Public Comment:** No comments were made.

**President's Report:** President Byerrum provided a brief update on insurance sales for the month of August. President Byerrum reported that staff is working with Zenith Insurance Company to establish a water-specific portal on their website. President Byerrum stated that he will be establishing an ad hoc committee to discuss a potential partnership with CalRural Water Association's technical assistance program.

**Financial and Budget Report:** Staff Member Evangelista disseminated and reviewed the budget report. She added that the end of July bank balance was \$1,200 and would be processing

a loan from CalMutuals in the amount of \$21,000. By order of the Chair, the budget report was received and filed.

**Insurance Administrator's Report:** Insurance Administrator Fuller provided an overview of enrollment efforts in various counties. He added that JPRIMA has encouraged competitive pricing and is driving down the costs of insurance.

**Communications Report:** Staff Member Ortega informed the Board that staff has been in communication with Zenith Insurance Company regarding the list of services and is awaiting their response. He added that the list will serve to guide the process of updating a Zenith Insurance Company brochure that will outline a list of services that members can access. The deadline for said project is September 30.

**Consideration and possible approval of Resolution Setting Forth Authorized Signatories for Documents to Be Submitted to the Office of Self Insured Plans:** On a motion made by President Byerrum, seconded by Director Nunneley, the resolution setting forth authorized signatories for documents to be submitted to the Office of Self-Insured plans was approved.

**Consideration and possible approval of Resolution Appointing Executive Director and Assistant Secretary:** On a motion made by Secretary Bradbury, seconded by Treasurer Deck, President Byerrum was appointed to serve as Executive Director, and Staff Member Evangelista was appointed to serve as Assistant Secretary.

**Adjournment:** President Byerrum adjourned the meeting at 10:54 a.m.

## SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

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Kenneth Bradbury, CalMutuals JPRIMA Secretary

\_\_\_\_\_  
Date

Affirmed by:

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Jim Byerrum, CalMutuals JPRIMA President

\_\_\_\_\_  
Date