

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

By Teleconference - (515) 604-9371, Access Code: 462860

**BOARD MEETING MINUTES
TUESDAY, AUGUST 21, 2018**

CALL TO ORDER: Vice President Michalko called the meeting to order at 1:31 p.m.

ROLL CALL OF AUTHORITY MEMBERS:

PRESENT:

BOARD

OFFICERS: Dave Michalko (Vice President, Valencia Heights Water Company)
Ken Bradbury (Secretary, Montebello Land and Water Company)
Palmer McCoy (Treasurer, Henry Miller Reclamation District #2131)

BOARD

DIRECTORS: Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)
Doug Nunneley (North of the River Municipal Water District)
Ken Tcheng (Sunny Slope Water Company)
Jacqui Noel (El Dorado Irrigation District)

INSURANCE

ADMINISTRATOR: Paul Fuller

STAFF:

Jim Ciampa (Legal Counsel)
Adan Ortega
Denise Peralta Gailey
Susan Allen
Myra Evangelista (Assistant Secretary and Assistant Treasurer)

PARTICIPANTS: Lynda Noriega (California Domestic Water Company)

ABSENT: Jim Byerrum (President and Executive Director, California Domestic
Water Company)
Dave Armstrong (South Mesa Water Company)

PUBLIC COMMENT: None.

**APPROVAL OF THE MINUTES OF THE JPRIMA BOARD MEETING ON JULY 17,
2018:** On a motion made by Secretary Bradbury, seconded by Director Tcheng, the minutes of
the July 17, 2018 JPRIMA Board meeting were unanimously approved, as submitted.

CONSIDERATION AND APPROVAL OF THE DEMAND SHEET: On a motion made by Director Nunneley, seconded by Secretary Bradbury, the demand sheet was unanimously approved.

CONSIDERATION AND APPROVAL OF RESOLUTION 08-01-2018 EXPENSE REIMBURSEMENT POLICY FOR DIRECTORS: On a motion made by Director Nunneley, seconded by Director Yamashita-Lopez, Resolution 08-01-2018 establishing an expense reimbursement policy for Directors was unanimously approved.

CONSIDERATION AND AUTHORIZATION OF PRODUCTION OF AB 54 COMPLIANCE VIDEO: On a motion made by Secretary Bradbury, seconded by Treasurer McCoy, the proposal to allocate funds, not to exceed \$10,000, to create an online ethics training module was unanimously approved.

PRESIDENT'S REPORT: Staff member Ortega reported that as part of an effort to provide a portfolio of services to members, he has obtained a proposal for new employee background investigations, a service that smaller members may want to implement when hiring a new employee(s); more details to be discussed at a later date.

FINANCIAL REPORT: Assistant Treasurer Evangelista provided an overview of the budget and cash flow report. On a motion made by Vice President Michalko, seconded by Secretary Bradbury, the financial report was unanimously received and filed.

INSURANCE ADMINISTRATOR'S REPORT: Insurance Administrator Fuller provided an overview of current enrollment efforts. He added the current member count is 233.

TRAINING/EDUCATION REPORT: Staff member Allen provided an update on enrollment in the Authority's training and education programs. She added that promotion through the CalMutuals newsletter has helped increase participation.

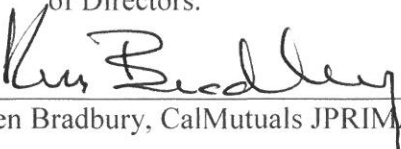
COMMUNICATIONS REPORT: Staff member Ortega reported that planning is underway for the September 13, 2018 and September 14, 2018 strategic planning session in Ventura.

DIRECTOR COMMENTS: None.

ADJOURNMENT: Vice President Michalko adjourned the meeting at 1:57 p.m.

SECRETARY'S CERTIFICATE

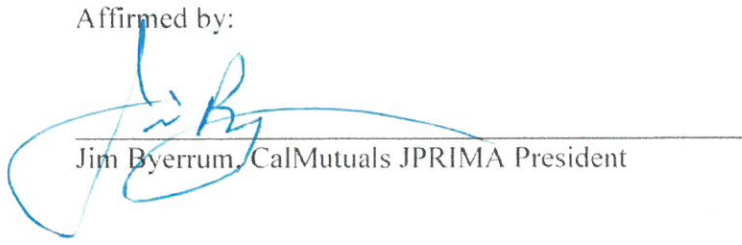
I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Ken Bradbury, CalMutuals JPRIMA Secretary

10/22/18
Date

Affirmed by:



Jim Byerrum, CalMutuals JPRIMA President

OCT 18, 2018
Date