

**MEETING OF THE BOARD OF DIRECTORS OF CALIFORNIA ASSOCIATION OF  
MUTUAL WATER COMPANIES JOINT POWERS RISK & INSURANCE  
MANAGEMENT AUTHORITY (CALMUTUALS JPRIMA)**

**By Teleconference - (515) 604-9371, Access Code: 462860**

**BOARD MEETING MINUTES  
TUESDAY, APRIL 17, 2018**

**CALL TO ORDER:** President Jim Byerrum called the meeting to order at 1:30 p.m.

**ROLL CALL OF AUTHORITY MEMBERS:**

**PRESENT:**

**BOARD**

**OFFICERS:** Jim Byerrum (President and Executive Director,  
California Domestic Water Company)  
Dave Michalko (Vice President, Valencia Heights Water Company)  
Ken Bradbury (Secretary, Montebello Land and Water Company)

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**BOARD**

**DIRECTORS:** Lisa Yamashita-Lopez (Rubio Cañon Land and Water Association)  
Doug Nunneley (North of the River Municipal Water District)  
Palmer McCoy (Henry Miller Reclamation District #2131)  
Jacqui Noel (El Dorado Irrigation District)  
Ken Tcheng (Sunny Slope Water Company)

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**INSURANCE**

**ADMINISTRATOR:** Paul Fuller  
Mia Garza  
Christine Graves

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**STAFF:**

Jim Ciampa (Legal Counsel)  
Adan Ortega  
Denise Peralta Gailey  
Susan Allen  
Myra Evangelista (Assistant Secretary and Assistant Treasurer)

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**PARTICIPANTS:** Lynda Noriega (California Domestic Water Company)

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**ABSENT:** Dave Armstrong (South Mesa Water Company)

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**PUBLIC COMMENT:** None.

**ELECTION OF OFFICERS:** President Byerrum stated that, as part of the annual meeting, the bylaws provide that an Election of Officers be held.

Mr. Byerrum called for the nomination of President. On a motion made by Ken Bradbury, seconded by Palmer McCoy, Jim Byerrum was nominated to serve as President for a two-year term. There being no further nominations, the nominations were closed. By unanimous vote, Mr. Byerrum was elected to serve as President for a two-year term.

Mr. Byerrum then called for the nomination of Vice President. On a motion made by Jim Byerrum, seconded by Ken Bradbury, Dave Michalko was nominated to serve as Vice President for a two-year term. There being no further nominations, the nominations were closed. By unanimous vote, Mr. Michalko was elected to serve as Vice President for a two-year term.

Mr. Byerrum then called for the nomination of Secretary. On a motion made by Jim Byerrum, seconded by Palmer McCoy, Ken Bradbury was nominated to serve as Secretary for a two-year term. There being no further nominations, the nominations were closed. By unanimous vote, Mr. Bradbury was elected to serve as Secretary for a two-year term.

Mr. Byerrum then called for the nomination of Treasurer. On a motion made by Jim Byerrum, seconded by Ken Bradbury, Palmer McCoy was nominated to serve as Treasurer for a two-year term. There being no further nominations, the nominations were closed. By unanimous vote, Palmer McCoy was elected to serve as Treasurer for a two-year term.

Mr. Byerrum then called for the nomination of Assistant Secretary/Treasurer. On a motion made by Jim Byerrum, seconded by Doug Nunneley, Myra Evangelista was nominated to serve as Assistant Secretary/Treasurer for a two-year term. There being no further nominations, the nominations were closed. By unanimous vote, Myra Evangelista was elected to serve as Assistant Secretary/Treasurer for a two-year term.

**APPROVAL OF THE MINUTES OF THE JPRIMA BOARD MEETING ON MARCH 20, 2018:** On a motion made by Treasurer McCoy, seconded by Secretary Bradbury, the minutes of the March 20, 2018 JPRIMA board meeting were unanimously approved, as submitted.

**CONSIDERATION AND POSSIBLE APPROVAL OF LOAN REPAYMENT TO THE CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES:** On a motion made by Treasurer McCoy, seconded by Secretary Bradbury, the loan repayment to the California Association of Mutual Water Companies was approved authorizing Assistant Treasurer Evangelista to issue a loan repayment in the amount of \$38,041.03.

**CONSIDERATION AND APPROVAL OF THE DEMAND SHEET:** On a motion made by Vice President Michalko, seconded by Director Nunneley, the demand sheet was unanimously approved.

**PRESIDENT'S REPORT:** President Byerrum asked Staff Member Allen to provide an update on the status of the continuing education programs through the American Water College. Ms. Allen stated that the materials promoting the continuing education programs are in the final stage of development. She added that more information would soon be made available.

**FINANCIAL REPORT:** Assistant Treasurer Evangelista provided an overview of the budget and cash flow report. On a motion made by President Byerrum, seconded by Treasurer Palmer, the financial report was unanimously received and filed.

**INSURANCE ADMINISTRATOR'S REPORT:** Insurance Administrator Fuller provided an overview of current enrollment efforts. Staff Member Garza added that the current member count is 220.

**COMMUNICATIONS REPORT:** Staff Member Ortega stated that he would be traveling to Ventura to attend the Association of Water Agencies Symposium on Thursday, April 19, 2018. He added that he would also be visiting potential locations for the September 14, 2018 planning session.

**ADJOURNMENT:** President Byerrum adjourned the meeting at 1:58 p.m.

### SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

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Ken Bradbury, CalMutuals JPRIMA Secretary

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Date

Affirmed by:

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Jim Byerrum, CalMutuals JPRIMA President & Executive Director

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Date