



CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK AND INSURANCE MANAGEMENT AUTHORITY ANNUAL MEETING MINUTES

TUESDAY, NOVEMBER 17, 2020 – 1:00 P.M.
Zoom Meeting

1. **Call to Order and Welcome.** Vice President Michalko called the 2020 CalMutuals JPRIMA Annual Meeting to order at 1:00 PM and thanked board members and members/insureds for joining us.

2. **Attendance.**

Board of Directors

Dave	Pedersen	Las Virgenes Municipal Water District
Ken	Bradbury	Montebello Land and Water Company
Doug	Nunneley	Oildale Mutual Water Co.
Lisa	Yamashita-Lopez	Rubio Canon Land and Water Association
David	Armstrong	South Mesa Water Company
Ken	Tcheng	Sunny Slope Water Company
David	Michalko	Valencia Heights Water Company

Members/Insureds:

Brad	Hagemann	Avila Beach Community Services District
Steve	Lenton	Bellflower-Somerset Mutual Water Company
Lynda	Noriega	California Domestic Water Company
Lori	Craviotto	Fuller Falls Mutual Water
Jim	Byerrum	Hi-Desert Water District
Pamela	Jarecki	Krista Mutual Water Company
Mary	Dreier	Lake of the Woods Mutual Water Company
Stanley	Esiman	Lake of the Woods Mutual Water Company
Helen	Feber	Las Cumbres Mutual Water Company
Lawrence	Duncan	Lincoln Avenue Water Company
Paul	Novak	Local Agency Formation Commission for the County of Los Angeles (LAFCO)
Clifford	Beshers	Lower Rock Creek
Korey	Bradbury	Montebello Land and Water Company
Richard	Haller	Santa Ana Watershed Project Authority
Scott	Hudson	Oak Glen Domestic Water Company
Carolyn	Emory	Orange County Local Agency Formation Commission
Sara	Clair	Rancho La Jota Mutual Water Company
Brian	Laddusaw	Rubidoux Community Services District
Armando	De La Paz	Rubio Canon Land and Water Association
Jay	Zucca	San Andreas Mutual Water Company
Owen	Sharp	San Andreas Mutual Water Company
George	Perez	Tract 180 Mutual Water Company
Gloria	Galindo	Valencia Heights Water Company

Rod	Curb	Varian Ranch Mutual Water Co
Mark	Gabler	Walnut Hills Mutual Water Company
Mark	Iverson	Western Heights Mutual Company

Associate Members/Sponsors

Bart	Koch	B Koch Water, Inc.
Gabriel	Gomez	Liberty Utilities - Mesa Crest
Terry	Cronin	Toshiba America Digital Solutions
Alex	Drake	White Pine Renewables
Cindy	Byerrum	

3. **Public comment.** No public comment.

4. **Approval of the Minutes of the 2018 and 2019 CalMutuals JPRIMA Annual Meetings.**

On a motion by Secretary Bradbury, seconded by Director Armstrong, the minutes of the 2018 CalMutuals JPRIMA Annual Meeting were unanimously approved.

On a motion by Director Armstrong, seconded by Secretary Bradbury, the minutes of the 2019 CalMutuals JPRIMA Annual meeting were unanimously approved.

5. **Determination of Quorum & Election of Officers.**

General Counsel Ciampa advised the board and members/insureds that the Authority received ballots from 76 of 286 current members/insureds, which constitutes an attendance of 26.57% of the members/insureds, which exceeds the required 25% needed to meet the required quorum.

General Counsel Ciampa noted that there are currently two vacancies on the CalMutuals JPRIMA Board of Directors as a result of retirement by Director Byerrum from California Domestic Water Company and resignation by Director McCoy from Henry Miller Reclamation District. He further reminded the Board and members that the Authority amended its bylaws several months ago to expand the eligibility to “current or former” directors, managers, or other employees of a Member.

The Board, acting as a nominating committee, nominated James Byerrum, and there will be one remaining vacancy to be filled at some point in the future. Mr. Byerrum received 56 ballot votes and was elected to the Board of Directors to serve for a 2-year term.

6. **Vice President’s Report**

Vice President Michalko gave a report with highlights of CalMutuals JPRIMA’s 2020 activities and accomplishments. These include:

- Success in retaining current members (99% of members were retained).
- Success in securing new members/insureds (members/insureds increased by more than 5%), with a current total of 267 members/insureds.
- Effective communication with members/insureds through the JPRIMA Corner in the monthly CalMutuals newsletter
- Diligent financial management, yielding a 60% increase in year-end cash balance and Board approval of investment and reserve policies and establishment of a reserve account.

- Continued support beyond quality insurance coverage to include continuing education courses, background checks, human resources tools and consultation and leadership development.
- Expansion of insurance offerings to include environmental pollution insurance and employee benefits insurance through preferred providers.

7. Financial Report

Treasurer Maler provided a report on the Authority's audited financial statements. The audit was conducted by Clifton, Larson and Allen LLP. The auditors gave an unqualified "clean" opinion and did not identify deficiencies in internal controls. CalMutuals JPRIMA's net position (total assets) increased by 43% over the previous year. On a motion by Secretary Bradbury, seconded by Director Yamashita-Lopez, and unanimously approved, the audited financial statements were received and filed as submitted.

8. Insurance Administrator's Report

Insurance Administrators Fuller and Garza reported on November activities, current members/insureds, and revenues.

9. Legal Counsel's Report

- DMV Challenges.* General Counsel Ciampa advised the board and participating members of issues that some members/insureds have experienced with insurance verification through the Department of Motor Vehicles. He urged members to get in touch with Susan Allen or Mia Garza if they are having trouble.
- Sexual Harassment Training.* General Counsel Ciampa shared that Lagerlof LLP, Ortega Strategies Group and CalMutuals collaborated to develop sexual harassment training that covers both the required 1-hour employee and 2-hour supervisor training. He reported on the first presentation that was given in early November and will make updates based on participant feedback. The presentation is available to CalMutuals and CalMutuals JPRIMA members upon request.

10. Resources/Education Report

Managing Director Allen encouraged members/insureds to take advantage of the resources available to them beyond our strong insurance products.

11. Communications Report

Communications Director Ortega advised members/insureds that the statute of limitations for taking legal action to recover costs from polluters for 1,2,3 TCP contamination is fast approaching. He encouraged members/insureds impacted by 1,2,3 TCP to reach out to the Authority for guidance and assistance.

12. Director Comments

Director Byerrum extended thanks individually and on behalf of the Board, for CalMutuals JPRIMA's staff and expressed appreciation for the excellent work of the Authority's insurance, legal and management team members.

13. Adjournment

Vice President Michalko adjourned the meeting at 1:32 PM.

SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

Kenneth Bradbury, CalMutuals JPRIMA Secretary

Date

Affirmed By:

David Michalko, CalMutuals JPRIMA Vice President

Date