



**California Association Of Mutual Water Companies Joint Powers Risk And Insurance
Management Authority Board Meeting Minutes**

Tuesday, September 17, 2024 – 1:30 PM

1. Call to Order. President Michalko called the meeting to order at 1:31 PM.

2. Roll Call of Authority Members.

Present:

Korey Bradbury, Montebello Land &
Water Company

Dave Michalko, Valencia Heights Water
Company – *President*

Lynda Noriega, California Domestic
Water Company

Ken Tcheng, Sunny Slope Water
Company

Marina West, Bighorn-Desert View
Water Agency – *Treasurer* (departed
meeting at 1:39 PM)

Lisa Yamashita-Lopez, Rubio Cañon
Land and Water Association

Staff:

Susan Allen, Chief Executive Officer

Karina Cervantez, CalMutuals Managing
Director

Jim Ciampa, General Counsel

Gloria Galindo, Financial Manager

Paul Fuller, Insurance Administrator

Chase Gilmore, Insurance Administrator

Adan Ortega, Communications Director

George Pappas, Insurance Administrator

Ceili Tuttle, CalMutuals & JPRIMA Staff

Absent:

Dave Armstrong, South Mesa Water
Company

Doug Nunneley, Oildale Mutual Water
Company

Dave Pedersen, Las Virgenes Municipal
Water District – *Vice President*

3. Public comment. No public comment.

4. Approval of the Minutes of the JPRIMA Board Meeting on August 20, 2024. On a motion by Director Yamashita-Lopez, seconded by Director Tcheng, the minutes of the August 20, 2024 Board of Directors meeting were unanimously approved by roll call vote.

5. President's Report. President Michalko reminded the Board of the CalMutuals/CalMutuals JPRIMA Annual Meeting on September 30, 2024. He also shared that he continues to look for potential candidates to fill Director Nunneley's Board seat when it becomes vacant.

6. Nomination and Election of Secretary. On a motion by President Michalko, seconded by Director Noriega, Director Korey Bradbury was nominated and unanimously elected by roll call vote as the Authority's Secretary.
7. Consideration and Approval of Demand Sheet. Treasurer West reviewed the Demand Sheet included in the Board of Directors' meeting packet. The demands include typical management and legal consulting fees. She noted one additional fee for the third quarter grant payment to CalMutuals. On a motion by Secretary Bradbury, seconded by Director Tcheng, the Board unanimously approved the Demand Sheet as presented, by roll call vote.
8. Financial Report. Treasurer West provided an overview of the budget and cash flow report included in the Board meeting packet. She reported that the Authority has earned nearly double the interest due to moving interest to LAIF in July. This has increased the projected cash balance for Quarter 4. On a motion by Director Tcheng, seconded by Director Yamashita-Lopez, the Board unanimously approved, received and filed the financial report by roll call vote.
9. Chief Executive Officer's Report.
 - a. *CalMutuals Grant-Related Activity Report.* CEO Allen provided an overview of the grant-related activity report for the period ending August 31, 2024, as included in the Board meeting packet. Particular requests for support noted by CEO Allen include backflow prevention and cross-connection policy samples or templates and operations-focused standard operating procedures. President Michalko and Legal Counsel Ciampa will provide resources, respectively.
 - b. *2024 Annual Meeting -* CEO Allen reminded the Board that the 2024 Board Retreat and Annual meeting will be held on Sunday evening, September 29 (beginning with dinner at 555 American Steakhouse on Sunday evening) and continuing on Monday, September 30 (full day 8 AM -3 PM at the Hotel Maya in Long Beach. The Authority will cover the cost of reservations for a Standard Room. The hotel has offered an option to upgrade to a beach view room for an additional cost of \$40, which a director would have to pay. Staff have planned to start the day on Monday with a report on the State of the Authority. The agenda for the meeting is included in the Board packet for review.
10. Insurance Administrator's Report.
 - a. *Insurance Report for period ending September 30, 2024.* Insurance Administrator Gilmore reviewed the insurance report included in the Board meeting packet and reported 5 new members.
11. Legal Counsel's Report. No Legal report.

12. Communications Report. Communications Director Ortega reported that work continues on the hexavalent chromium litigation spearheaded by the Community Water Systems Alliance.
13. Director Comments. No Director comments.
14. Adjournment. President Michalko adjourned the meeting at 1:56 PM.

SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Susan Allen, CalMutuals JPRIMA Assistant Secretary

DEC 6 2024
Date

Affirmed By:



P. David Michalko, CalMutuals JPRIMA President

DEC 6 2024
Date