



**California Association Of Mutual Water Companies Joint Powers Risk And Insurance
Management Authority Board Meeting Minutes
Tuesday, September 16, 2025 – 1:30 PM**

1. Call to Order. President Michalko called the meeting to order at 1:33 pm.

2. Roll Call of Authority Directors.

Present:

Korey Bradbury, Montebello Land and Water Company - *Secretary*
Dave Michalko, Valencia Heights Water Company – *President*
Lynda Noriega, California Domestic Water Company
Ryan Nunneley, Oildale Mutual Water Company
Ken Tcheng, Sunny Slope Water Company Marina West, Bighorn-Desert View Water Agency – *Treasurer*
Lisa Yamashita-Lopez, Rubio Cañon Land and Water Association

Staff:

Susan Allen, Chief Executive Officer
Jim Ciampa, Legal Counsel
Karina Cervantez, CalMutuals Managing Director
Paul Fuller, Insurance Administrator
Gloria Galindo, Financial Manager
Chase Gilmore, Insurance Administrator
Adan Ortega, Communications Director
George Pappas, Insurance Administrator
Ceili Tuttle, CalMutuals & JPRIMA Staff
Tim Worley, CWSA Managing Director
Oracio Gonzalez, Legislative Advocate

Absent:

Dave Armstrong, South Mesa Water Company
David Pedersen, Las Virgenes Municipal Water District, *Vice President*

3. Public comment. No public comment.

4. Approval of the Minutes of the JPRIMA Board Meeting on August 17, 2025. On a motion by Director Yamashita-Lopez, seconded by Director Noriega, the minutes of the August 17, 2025 Board of Directors meeting were approved by roll call vote of 7-0.

5. President’s Report. No President’s report this month.

6. Consideration and Approval of Demand Sheet. Treasurer West reviewed the Demand Sheet included in the Board of Directors’ meeting packet. Demands this month included charges from the Hotel Maya for the Annual Meeting, a request from CalMutuals for the Q3 JPRIMA Grant allocation in the amount of \$62,500, a request from CalMutuals for a line of credit in the amount of \$400,000 to provide bridge financing for the DWR Small Supplier Water Conservation Assistance Program, and typical monthly expenses. On a motion by Treasurer West, seconded by Director Tcheng, the Board approved the Demand Sheet by roll call vote of 7-0.

7. Pre-approval to pay CalMutuals JPRIMA portion of 2025 Annual Meeting expenses (due to Hotel Maya requirement for payment at least 3 days prior to the event). CEO Allen advised the Board that Hotel Maya has requested payment of the estimated balance due for annual meeting hotel, catering, and audio visual expenses at least three days prior to the event. On a motion by Director Yamashita-Lopez, seconded by Director Tcheng, the Board approved by a roll call vote 7-0 to pre-approve payment of the CalMutuals JPRIMA's portion of the hotel, catering and other expenses for this year's Annual Meeting.
8. Financial Report. Treasurer West provided an overview of the budget and cash flow report included in the Board meeting packet. On a motion by Director Tcheng, seconded by Director Yamashita-Lopez, the Board approved the financial report for receipt and filing by roll call vote of 7-0.
9. Chief Executive Officer's Report.
 - a. *CalMutuals August 2025 Grant-Related Activity Report.* CEO Allen provided an overview of the grant-related activity report for the period ending August 31, 2025, as included in the Board meeting packet.
 - b. *Update AB 428 (Rubio): Joint powers agreements: water corporations.* Legislative Advocate Gonzalez reported to the Board that AB 428 passed through the legislature and is now on the Governor's desk.
 - c. *2025 Annual Meeting Update* - CEO Allen advised the Board that an additional 100 or so ballots are needed to reach a majority vote required for approval of the proposed amendments to the CalMutuals JPRIMA Joint Powers Agreement. To date, outreach to members/insureds has included a letter with a ballot and self-addressed, stamped return envelope, a telephone reminder, and weekly email reminders with links to the online voting portal. She asked if we might solicit the assistance of our insurance broker partners in sending a follow up message and shared that staff plan to activate the text messaging function in Wild Apricot (our member management platform) and send a reminder by text, send a follow up letter and ballot and/or postcard reminder, and make a second round of calls to encourage voting. Staff will continue efforts to secure ballots prior to the annual meeting; however, additional time may be required to obtain the necessary 50% +1.
10. Review of letter and proposal from Plumas Eureka Community Services District. CEO Allen shared a letter recently received from Plumas Eureka Community Services District with a suggestion to reserve a seat on the Board for a representative from northern California and/or to consider forming a northern California advisory group. Legal Counsel Ciampa advised that the CalMutuals JPRIMA bylaws call for 9 Board of Directors members and at present all seats are filled. He suggested that the Authority move forward with the formation of a regional advisory group and the Board supported doing so. Communications Director Ortega will plan to meet with the General Manager of PECSD in November when he is in the area.
11. Board of Directors' approval of extension of ballot period for up to 90 days after Annual Meeting. Given that proposed amendments to the CalMutuals JRPIMA Joint Powers

Authority Agreement require approval by at least a majority vote from the membership, which has not yet been achieved, General Counsel Ciampa recommended that the Board extend the ballot period. On a motion by Director Yamashita-Lopez, seconded by Director Noriega, the Board approved extending the voting period for up to 90 days after the Annual Meeting, September 29, 2025.

12. Insurance Administrator's Report.

- a. *Insurance Report for the period ending August 31, 2025.* Insurance Administrator Gilmore reviewed the August insurance report, provided in the Board meeting packet. Insurance Administrator Fuller reported that Allied Public Risk is engaged in its Annual renewal processing, and there will be further to report at the annual meeting and October Board meeting.
- b. *Update on Collaboration to address Wildfire liability.* Communications Director Ortega suggested that Mr. Fuller connect with Yorba Linda Water District to discuss this topic and offered to reintroduce the two parties.

CEO Allen advised the Board that with support from the Board President and General Counsel she co-signed a letter with California Water Association and the ACWA to Assemblymember Petrie-Norris, Chair of the Assembly Utilities and Energy Committee with shared concerns regarding inverse condemnation elements of SB 254 (Becker). The letter urged the Assemblymember to collaborate with California water associations to ensure the bill's language reflects the law and avoids any undue liability or errors.

13. Legal Counsel's Report. No report this month.

14. Review and Possible Approval of Draft Policy: CalMutuals JPRIMA Membership. At the August Board meeting, the Board instructed Legal Counsel to draft a policy that reflects the Authority's bylaws and clarifies that membership in CalMutuals and payment of annual CalMutuals membership dues is required for access to CalMutuals JPRIMA insurance. The draft policy, included in the meeting packet, was reviewed with the Board. On a motion by Director Yamashita-Lopez, seconded by Treasurer West, the CalMutuals JPRIMA Membership policy was approved by the Board by a roll call vote of 7-0.

15. Communications Report. Communications Director Ortega commended Legislative Advocate Gonzalez for his efforts representing CalMutuals and JPRIMA in Sacramento.

16. Director Comments. No Director comments.

17. Adjournment. President Michalko adjourned the meeting at 2:11 pm.

SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.

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Korey Bradbury

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Korey Bradbury, CalMutuals JPRIMA Secretary

Affirmed By:

Signed by:

P. David Michalko

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P. David Michalko, CalMutuals JPRIMA President