



California Association Of Mutual Water Companies Joint Powers Risk And Insurance Management Authority Board Meeting - Minutes

Tuesday, August 20, 2024 – 1:30 PM

1. Call to Order. President Michalko called the meeting to order at 1:32PM.

2. Roll Call of Authority Members.

Present:

Dave Armstrong, South Mesa Water Company

Ken Bradbury, Montebello Land and Water Company – *Secretary*

Dave Michalko, Valencia Heights Water Company – *President*

Lynda Noriega, California Domestic Water Company

Ken Tchong, Sunny Slope Water Company

Marina West, Bighorn-Desert View Water Agency - *Treasurer*

Lisa Yamashita-Lopez, Rubio Cañon Land and Water Association

Absent:

Doug Nunneley, Oildale Mutual Water Company

Dave Pedersen, Las Virgenes Municipal Water District– *Vice President* (arrived at 1:39pm)

Staff:

Susan Allen, Chief Executive Officer

Karina Cervantez, CalMutuals Managing Director

Jim Ciampa, General Counsel

Gloria Galindo

Paul Fuller, Insurance Administrator

Chase Gilmore, Insurance Administrator

George Pappas

Ceili Tuttle, CalMutuals & JPRIMA Staff

Members:

Korey Bradbury, Montebello Land & Water Company

Sandi McElhenney, Krista Mutual Water Company

3. Public comment. No public comment.

4. Approval of the Minutes of the JPRIMA Board Meeting on July 16, 2024. On a motion by Director Armstrong, seconded by Treasurer West, the minutes of the July 16, 2024 Board of Directors meeting were unanimously approved by roll call vote.

5. President's Report. No President's report this month.

6. Consideration and Approval of New Director Appointment(s) to the CalMutuals JPRIMA Board of Directors. CEO Allen reported to the Board that Secretary Bradbury and Director Nunneley shared their intention to step down from their Board seats. President

Michalko and staff are currently looking to fill those vacancies. On a motion by Treasurer West, seconded by Director Tcheng, the Board unanimously voted to appoint Korey Bradbury to fill the seat held by Secretary Ken Bradbury, effective as of the September 17 Board of Directors' meeting. President Michalko, CEO Allen and the Board at large expressed their deep appreciation to Secretary Bradbury for his engagement and support of the Authority since its founding.

7. Consideration and Potential Approval of Recommendation by Vice President Armstrong to sponsor or co-sponsor the 2024 Museum of Latin American Art (MOLAA) Gala, October 2024. The Board extended congratulations to Communications Director Ortega for his recognition along with Senator Padilla at the 2024 Museum of Latin American Art (MOLAA) Gala. The Board determined that the Authority was not in a position to consider sponsorship of the event.
8. Consideration and Approval of Demand Sheet. Treasurer West reviewed the Demand Sheet included in the Board of Directors' meeting packet. The demands include typical management and legal consulting fees. This month's demand sheet also includes audit fees from Clifton, Larsen, and Allen. On a motion by Secretary Bradbury, seconded by Director Tcheng, the Board unanimously approved the Demand Sheet as presented, by roll call vote.
9. Financial Report. Treasurer West provided an overview of the budget and cash flow report included in the Board meeting packet. On a motion by Director Tcheng, seconded by Secretary Bradbury, the Board unanimously approved the financial report for receipt and filing by roll call vote.
10. Chief Executive Officer's Report.
 - a. *CalMutuals July Grant-Related Activity Report.* CEO Allen provided an overview of the grant-related activity report for the period ending July 31, 2024, included in the Board meeting packet.
 - b. *2024 Annual Meeting* - CEO Allen reminded the Board that the 2024 Board Retreat and Annual meeting will be held on Sunday evening, September 29 (beginning with dinner at 555 American Steakhouse on Sunday evening and continuing on Monday, September 30 (full day 8 AM -3 PM at the Hotel Maya in Long Beach. The Authority will cover the cost of reservations for a Standard Room. The hotel has offered an option for upgrade to a Beachview room for an additional cost \$40, which a director would have to pay.) Staff have planned to start the day on Monday with a report on the State of the Authority and asked the Board if there are other issues they wish to engage at the meeting.. Director Yamashita-Lopez recommended that time be given to brainstorming focused on potential strategies to attract more water suppliers to enrollment in CalMutuals JPRIMA Workers' Compensation and Cybersecurity insurance programs.

CEO Allen provided the Board with information about a cyber security education platform, KnowBe4, recommended by President Michalko as a helpful resource to address the challenge of Phishing. The cost of the module would be \$36 for a required minimum of 375 chairs. The Board was uncertain that the resource would be of interest and benefit to Authority or Association members and asked staff to follow up to learn more about the resource and come back with a recommendation at a future meeting.

11. Insurance Administrator's Report.

- a. *Insurance Report for period ending July 31, 2024.* Insurance Administrator Gilmore reviewed the insurance report included in the Board meeting packet and reported 13 new members.

Insurance Administrator Fuller reported that he is beginning to gear up for 2025, namely enhancing the Authority's capacity for wildfire and to coordinate the partnership with the California Water Association under the assumption that AB 2735 (B. Rubio) is signed into law.

Director Yamashita-Lopez asked staff to identify resources to help advise small suppliers on best practices for weed abatement and fire protection. Insurance Administrator Fuller will prepare a white paper for the Board regarding wildfire hazard mitigation and requirements to qualify for insurance coverage. CEO Allen suggested including these tips in the JPRIMA Corner of the CalMutuals monthly newsletter.

12. Legal Counsel's Report. Legal Counsel Ciampa reminded the Board that he will be part of a webinar concerning legislative and regulatory issues related to PFAS on September 24, 2024.

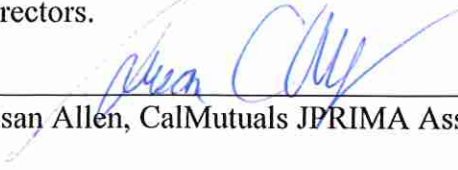
13. Communications Report. No Communications report.

14. Director Comments. The Board collectively thanked Secretary Kenneth Bradbury for his dedication to the Authority as a founding member.

15. Adjournment. President Michalko adjourned the meeting at 2:15 PM.

SECRETARY'S CERTIFICATE:

I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Susan Allen, CalMutuals JPRIMA Assistant Secretary

DEC 6 2024
Date

Affirmed By:



P. David Michalko, CalMutuals JPRIMA President

DEC 6 2024
Date