



California Association Of Mutual Water Companies Joint Powers Risk And Insurance Management Authority Board Meeting

Tuesday, June 18, 2024 – 1:30 PM

AGENDA

1. Call to Order. President Michalko called the meeting to order at 1:32 PM.

2. Roll Call of Authority Members.

Present:

Dave Armstrong, South Mesa Water Company
Ken Bradbury, Montebello Land and Water Company – *Secretary*
Dave Michalko, Valencia Heights Water Company – *President*
Lynda Noriega, California Domestic Water Company
Dave Pedersen, Las Virgenes Municipal Water District– *Vice President*
Marina West, Bighorn-Desert View Water Agency - *Treasurer*
Lisa Yamashita-Lopez, Rubio Cañon Land and Water Association

Staff:

Susan Allen, Chief Executive Officer
Karina Cervantez, CalMutuals Managing Director
Jim Ciampa, General Counsel
Paul Fuller, Insurance Administrator
Chase Gilmore, Insurance Administrator
Adan Ortega – Communications Director
Ceili Tuttle, CalMutuals & JPRIMA Staff
Tim Worley, CWSA Managing Director

Members:

Absent:

Doug Nunneley, Oildale Mutual Water Company
Ken Tchong, Sunny Slope Water Company

3. Public comment. No public comment.
4. Approval of the Minutes of the JPRIMA Board Meeting on May 21, 2024. On a motion by Secretary Bradbury, seconded by Treasurer West, the minutes of the May 21, 2024 Board of Directors meeting were unanimously approved by roll call vote.
5. President’s Report. President Michalko thanked Insurance Administrator Fuller and his team at Allied Public Risk for their hard work this year, noting that the Authority’s revenue from Workers Compensation and Property and Casualty insurance is close to \$1 million.

6. Consideration and Potential Approval of 2024 Ortega Strategies Group Scope of Work. CEO Allen shared with the Board the updated Scope of Work for Ortega Strategies Group included in the Board packet. On a motion by Secretary Bradbury, seconded by Director Armstrong, the 2024 Ortega Strategies Group Scope of Work was unanimously approved by roll call vote.
7. Consideration and Potential Approval of Line of Credit to Support CalMutuals Directed Contract with the Department of Water Resources. Legal Counsel Ciampa drafted a promissory note for a line of credit with interest at the LAIF amount plus half a percent for JPRIMA administrative costs. Included in the promissory note is that JPRIMA will issue invoices to CalMutuals for the repayment of draws taken against the line of credit, and, in the event where there are significant contractor invoices and CalMutuals is unable to pay, CalMutuals can draw upon this line from CalMutuals JPRIMA to cover in the interim. Additionally, CalMutuals is to reimburse CalMutuals JPRIMA after reimbursement from the Department of Water Resources (DWR). On a motion by Treasurer West, seconded by Secretary Bradbury, the Board unanimously approved by roll call vote to authorize a line of credit in an amount not to exceed \$500,000 to support bridge financing needs for CalMutuals in undertaking the DWR grant program, to be repaid with interest at the LAIF rate of return plus one-half percent.
8. Consideration and Approval of Demand Sheet. Treasurer West reviewed the Demand Sheet included in the Board of Directors' meeting packet. The demands include typical management and legal consulting fees. On a motion by Director Armstrong, seconded by Secretary Bradbury, the Board unanimously approved the Demand Sheet as presented, by roll call vote.
9. Financial Report. Treasurer West provided an overview of the budget and cash flow report included in the Board meeting packet. On a motion by Treasurer West, seconded by President Michalko, the Board unanimously approved the financial report for receipt and filing by roll call vote.
10. Chief Executive Officer's Report.
 - a. *CalMutuals April Grant-Related Activity Report.* CEO Allen provided an overview of the grant-related activity report for the period ending May 30, 2024, included in the Board meeting packet.
 - b. *IE Works Update - Nomination for Non-Profit of the Year and Box Springs MWC Success Story.* CEO Allen highlighted the recent hiring of an IE Works intern into a full time Operator role at Box Springs Mutual Water Company. Director Yamashita-Lopez applauded this success and noted that the experience at Devore Water Company raised some concerns with the screening of participants in that program. CEO Allen committed to follow up with IE Works to address the concern.

c. *Update on AB 2735: Joint powers agreements: water corporations.* CalMutuals Managing Director Cervantez reported to the Board there has been pushback on AB 2735 from Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA), which claims including private water companies may increase risks to public agencies. A call scheduled tomorrow with the bill's sponsor, California Water Association (CWA), to discuss these issues further.

11. Insurance Administrator's Report.

a. *Insurance Report for period ending May 31, 2024.* Insurance Administrator Gilmore reviewed the insurance report included in the Board meeting packet and reported nine new members.

12. Legal Counsel's Report. Legal Counsel Ciampa reported to the Board that he will file the next iteration of amendments to the JPIA Agreement to reflect the Authority's new members from the last few months.

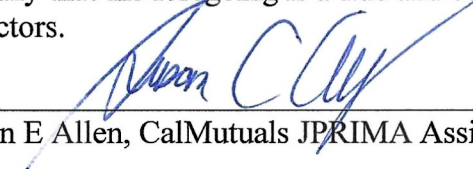
13. Communications Report. No Communications report.

14. Director Comments. No Director comments.

15. Adjournment. President Michalko adjourned the meeting at 2:20 PM.

SECRETARY'S CERTIFICATE:

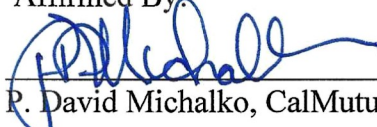
I certify that the foregoing is a true and correct copy of the minutes approved by the Board of Directors.



Susan E. Allen, CalMutuals JPRIMA Assistant Secretary

JULY 31 2024
Date

Affirmed By:



P. David Michalko, CalMutuals JPRIMA President

JULY 31 2024
Date